

City of Jennings, MO

Adopted Operating Budget Fiscal year 2019-2020

April 1, 2019
To
March 31, 2020

Adopted by the City Council
March 25, 2019

CITY OFFICIALS

Yolanda Austin
Mayor

City Council

Allan Stichnote, Ward One
Miranda Jones, Ward One
Francine Dugger, Ward Two
Terry Wilson, Ward Two
Phyllis Anderson, Ward Three
Julia Roberts, Ward Three
Rodney Epps, Ward Four
Carol Epps, Ward Four

City Clerk

Deletra Hudson

Finance Director

Brenda Williams

City Attorney

Sam Alton

CITY HALL
2120 Hord Avenue
Jennings, Missouri 63136



314.388.1164 PH.
314.388.3999 FAX

May 22, 2019

Greetings,

Please find attached the approved 2019-2020 fiscal year budget for the City of Jennings, MO. This year's budget anticipates revenues to exceed expenditures by \$26,103.25. There were several significant changes to the City's budget in 2019-2020 compared to the 2018-2019 budget. Below is a list of some of those changes:

Highlighted significant revenue changes:

- Utility taxes have been split and assigned their own general ledger numbers to better keep track of the revenue from each of the utilities.

- The following sources of revenue are decreasing:
 - telephone tax
 - cigarette tax
 - court costs and fines
 - cable tv franchise fee
 - municipal prisoners' fees

- The following sources of revenue have increased or are expected to increase:
 - Real estate taxes
 - Sales tax
 - Sale of assets
 - Federal jail contract
 - Interest

Highlighted significant expense changes:

- Increase in amount the city pays toward employee health insurance
- Salaries of city mechanic and Special Service Coordinator moved to City Clerk's budget
- Increase in prisoner meal costs due to increase in number of federal prisoners
- 3% anticipated increase in the St. Louis County Police Department in the annual contract was a decrease from the original projected increase of 5% for 2020.

I am pleased to state that our 2019-2020 budget includes an anticipated unrestricted fund balance totaling \$1,900,000 as of April 1, 2019.

I look forward to the City Councilmembers, the department heads, and I continuing our efforts to safeguard the City's funds to provide quality services for the community.

Sincerely,


Yolanda Austin,
Mayor

CITY OF JENNINGS, MISSOURI
Passed and approved by the Jennings City Council on December 18, 2001
(To take effect with the 2001-2002 fiscal year budget)

ADMINISTRATIVE POLICY ON
AMENDING AN OPERATING BUDGET

The purpose of this policy is to outline operating guidelines for the management of operating departmental budgets for the City of Jennings and to provide a specific procedure for amendments to operating budgets made necessary by unanticipated circumstances, unusual occurrences, or unanticipated surpluses or shortfalls in revenues.

Once the annual operating budget is adopted by the City Council, departmental managers are expected to limit line item expenditures, as well as the overall departmental budget, to appropriated levels. However, it is recognized that specific events and unanticipated expenditures can result in expenditures beyond the appropriated amount in a specific line item within a departmental budget. Accordingly, it is necessary that a specific procedure be outlined whereby amendments can be made within a departmental budget to transfer appropriations between line items within that budget so that the total budget appropriation for the department does not increase.

Further, it is necessary to establish procedures to facilitate those rare occasions where appropriations may be transferred between departments or when supplemental appropriations due to revenue surpluses or reduction of appropriations due to revenue shortfalls are expedient.

The specific procedures are as follows:

I) Transfer of Appropriations within a Departmental Budget

- A Department Head with authority to manage an approved departmental budget makes a specific request on prescribed forms to the Finance Director to transfer appropriations between line items within that departmental budget so that the total appropriation level for that departmental budget is not increased.
- Any transfer of appropriations within an adopted departmental budget that will have the effect of amending an adopted budget will require the signatures of the applicable

department head, the Finance Director, and the Mayor before said amendment shall become effective.

- Any transfer of appropriations within a departmental budget that will have the effect of increasing salary levels beyond those authorized in the original adopted budget or creating a new position not authorized in the original adopted budget will require specific approval by the City Council by resolution before such amendment shall go into effect.

2) Transfer of Appropriations Between Departments

- Except for significant emergency situations, any transfer of appropriations and spending authority between departmental budgets shall not be initiated until nine (9) months of the current fiscal year have expired
- Upon written request and written concurrence by affected department heads, the City Council may, by resolution, transfer part or all of any unencumbered appropriation balance from one department, office, or agency budget to another. Any such transfer shall require a positive recommendation from the Ways and Means Committee prior to Council consideration.

3) Supplemental Appropriations

- If, during the fiscal year, the Finance Director certifies in writing that there are available for appropriation revenues in excess of those estimated in the adopted budget, the City Council may, by resolution, make supplemental appropriations for the fiscal year beyond those authorized in the initial budget in an amount equal to actual revenue in excess of budgeted revenue, plus unencumbered reserve. City Council shall not proceed with such action until the Ways and Means Committee has forwarded a recommendation.

If, during the fiscal year, the City Collector certifies in writing that projected revenues based on actual revenue experience will fall

significantly below those estimated in the adopted budget, the City Council may, by resolution, reduce appropriations for the fiscal year to a level below those authorized in the initial budget in an amount determined to be prudent to maintain essential public services and maintain the

fiscal integrity of the City. City Council shall not proceed with such action until the Ways and Means Committee has forwarded a recommendation.

4) Budgetary Management Practices

- Budget status reports for the previous month, indicating comparison of actual expenditures by line item to appropriations and remaining appropriation levels for the fiscal year, shall be forwarded to each department head by the 10th of the following month. In addition, operating department heads shall receive a detailed general ledger report for the expenditures in their department for the previous month by the 10th of the succeeding month. Operating department heads shall be responsible for reviewing said reports to verify accuracy and note expenditure patterns.
- The Ways and Means Committee shall review budget comparison reports for each operating department at least quarterly and shall request that operating departments report on any significant variances from approved appropriation levels.
- It shall be the policy of the City of Jennings that operating department heads shall be responsible for the ongoing management of the expenditures of their departments within budgetary limitations.
- It shall be the policy of the City of Jennings that appropriation levels for line item expenditures shall not be exceeded, except in case of emergency. When it becomes apparent that appropriation levels for a particular line item shall be exceeded due to expenditure patterns or actual experience, it shall be the responsibility of the operating department head responsible for that budget to initiate an appropriate adjusting amendment, However, department heads shall not be required to initiate amendments to their operating budgets until appropriation levels have been exceeded by actual expenditures by at least ten (10) percent and eight (8) months of the applicable fiscal year have expired.



HOLIDAY POLICY

General Employees (City Hall, Recreation, Court, Public Works and Corrections Lieutenant)

1. New Year's Day
2. Martin Luther King Day
3. President's Day
4. Good Friday
5. Memorial Day
6. Fourth of July
7. Labor Day
8. Columbus Day
9. Veteran's Day
10. Thanksgiving Day
11. Day after Thanksgiving
12. Christmas Eve
13. Christmas Day
14. Any general or primary Election Day, or any general or special election held by and for the City that affects the entire City, or as may be directed by the Mayor and City Council.

In the event that the holiday falls on a Saturday, the holiday shall be observed on Friday; if the holiday falls on Sunday, the holiday shall be observed on Monday.

Correctional Officers

Regular full-time Correctional Officers of the City Correction Department, with the exception of the Lieutenants, will receive a regular day's pay for declared holidays, as per the City of Jennings Holiday Policy, providing that the last regular scheduled shift prior to the holiday was worked and the next scheduled shift following the holiday is worked. If an employee is scheduled to work on a holiday, they may be able to take a floating holiday at a later date within a 12-month period. Hours worked on a holiday, per the Holiday Policy, should be paid as straight time. When an employee uses their floating holiday, that time should be paid as Holiday Pay. Floating holidays are to be taken in full day increments only. If the holiday falls on the employee's scheduled day off, this employee will be compensated with one day's pay. Individuals on unpaid leave or while being paid Worker's Compensation are not eligible to receive Holiday Pay.

Employees who are not scheduled to work on a declared holiday but, who are called in to work will be compensated at their regular rate of pay per hour for the hours worked in addition to the compensation for the holiday.

1. New Year's Day
2. Martin Luther King's Day
3. President's Day
4. Good Friday
5. Memorial Day
6. Fourth of July
7. Labor Day



HOLIDAY POLICY

8. Thanksgiving Day
9. Veteran's Day
10. Christmas Eve
11. Christmas Day

In the event that an employee shall be asked to work on a holiday, and shall refuse to work, they *shall not* receive Holiday Pay.

Birthday Bonus

In addition, each full-time City employee shall receive \$25 (included in their paycheck) for his or her birthday.

Employee's Acknowledgement Signature & Date

**General Service Salary Schedule
2018/2019**

C		D		E		F			
Start	1 Year	3 Year	5 Year	Start	1 Year	3 Year	5 Year		
GS 1	\$ 21,291.00	\$ 22,154.00	\$ 23,118.00	\$ 24,082.00	GS 10	\$ 31,152.00	\$ 32,538.00	\$ 33,984.00	\$ 35,551.00
Bi-Weekly	\$ 818.88	\$ 852.08	\$ 889.15	\$ 926.23	Bi-Weekly	\$ 1,198.15	\$ 1,251.46	\$ 1,307.08	\$ 1,367.35
Hourly	\$ 10.92	\$ 11.36	\$ 11.86	\$ 12.35	Hourly	\$ 15.98	\$ 16.69	\$ 17.43	\$ 18.23
GS 2	\$ 22,154.00	\$ 23,118.00	\$ 24,082.00	\$ 25,127.00	GS 11	\$ 32,538.00	\$ 33,984.00	\$ 35,551.00	\$ 37,118.00
Bi-Weekly	\$ 852.08	\$ 889.15	\$ 926.23	\$ 966.42	Bi-Weekly	\$ 1,251.46	\$ 1,307.08	\$ 1,367.35	\$ 1,427.62
Hourly	\$ 11.36	\$ 11.86	\$ 12.35	\$ 12.89	Hourly	\$ 16.69	\$ 17.43	\$ 18.23	\$ 19.03
GS 3	\$ 23,118.00	\$ 24,082.00	\$ 25,127.00	\$ 26,211.00	GS 12	\$ 33,984.00	\$ 35,551.00	\$ 37,118.00	\$ 38,825.00
Bi-Weekly	\$ 889.15	\$ 926.23	\$ 966.42	\$ 1,008.12	Bi-Weekly	\$ 1,307.08	\$ 1,367.35	\$ 1,427.62	\$ 1,493.27
Hourly	\$ 11.86	\$ 12.35	\$ 12.89	\$ 13.44	Hourly	\$ 17.43	\$ 18.23	\$ 19.03	\$ 19.91
GS 4	\$ 24,082.00	\$ 25,127.00	\$ 26,211.00	\$ 27,376.00	GS 13	\$ 35,551.00	\$ 37,118.00	\$ 38,825.00	\$ 40,572.00
Bi-Weekly	\$ 926.23	\$ 966.42	\$ 1,008.12	\$ 1,052.92	Bi-Weekly	\$ 1,367.35	\$ 1,427.62	\$ 1,493.27	\$ 1,560.46
Hourly	\$ 12.35	\$ 12.89	\$ 13.44	\$ 14.04	Hourly	\$ 18.23	\$ 19.03	\$ 19.91	\$ 20.81
GS 5	\$ 25,127.00	\$ 26,211.00	\$ 27,376.00	\$ 28,541.00	GS 14	\$ 37,118.00	\$ 38,825.00	\$ 40,572.00	\$ 42,460.00
Bi-Weekly	\$ 966.42	\$ 1,008.12	\$ 1,052.92	\$ 1,097.73	Bi-Weekly	\$ 1,427.62	\$ 1,493.27	\$ 1,560.46	\$ 1,633.08
Hourly	\$ 12.89	\$ 13.44	\$ 14.04	\$ 14.64	Hourly	\$ 19.03	\$ 19.91	\$ 20.81	\$ 21.77
GS 6	\$ 26,211.00	\$ 27,376.00	\$ 28,541.00	\$ 29,807.00	GS 15	\$ 38,825.00	\$ 40,572.00	\$ 42,460.00	\$ 44,368.00
Bi-Weekly	\$ 1,008.12	\$ 1,052.92	\$ 1,097.73	\$ 1,146.42	Bi-Weekly	\$ 1,493.27	\$ 1,560.46	\$ 1,633.08	\$ 1,706.46
Hourly	\$ 13.44	\$ 14.04	\$ 14.64	\$ 15.29	Hourly	\$ 19.91	\$ 20.81	\$ 21.77	\$ 22.75
GS 7	\$ 27,376.00	\$ 28,541.00	\$ 29,807.00	\$ 31,152.00	GS 16	\$ 40,572.00	\$ 42,460.00	\$ 44,368.00	\$ 46,437.00
Bi-Weekly	\$ 1,052.92	\$ 1,097.73	\$ 1,146.42	\$ 1,198.15	Bi-Weekly	\$ 1,560.46	\$ 1,633.08	\$ 1,706.46	\$ 1,786.04
Hourly	\$ 14.04	\$ 14.64	\$ 15.29	\$ 15.98	Hourly	\$ 20.81	\$ 21.77	\$ 22.75	\$ 23.81
GS 8	\$ 28,541.00	\$ 29,807.00	\$ 31,152.00	\$ 32,538.00	GS 17	\$ 42,460.00	\$ 44,368.00	\$ 46,437.00	\$ 48,586.00
Bi-Weekly	\$ 1,097.73	\$ 1,146.42	\$ 1,198.15	\$ 1,251.46	Bi-Weekly	\$ 1,633.08	\$ 1,706.46	\$ 1,786.04	\$ 1,868.69
Hourly	\$ 14.64	\$ 15.29	\$ 15.98	\$ 16.69	Hourly	\$ 21.77	\$ 22.75	\$ 23.81	\$ 24.92
GS 9	\$ 29,807.00	\$ 31,152.00	\$ 32,538.00	\$ 33,984.00	GS 18	\$ 44,368.00	\$ 46,437.00	\$ 48,586.00	\$ 50,876.00
Bi-Weekly	\$ 1,146.42	\$ 1,198.15	\$ 1,251.46	\$ 1,307.08	Bi-Weekly	\$ 1,706.46	\$ 1,786.04	\$ 1,868.69	\$ 1,956.77
Hourly	\$ 15.29	\$ 15.98	\$ 16.69	\$ 17.43	Hourly	\$ 22.75	\$ 23.81	\$ 24.92	\$ 26.09

Approved by Council 03/26/2018
 Effective Date: 04/01/2018
 Date Printed: 5/9/2019

**General Service Salary Schedule
2018/2019**

	C		D		E		F	
	Start	1 Year	1 Year	3 Year	3 Year	5 Year	5 Year	
GS 19	\$ 46,437.00	\$ 48,586.00	\$ 50,876.00	\$ 53,226.00	\$ 55,897.00	\$ 58,629.00	\$ 61,340.00	
Bi-Weekly	\$ 1,786.04	\$ 1,868.69	\$ 1,956.77	\$ 2,047.15	\$ 2,149.88	\$ 2,254.96	\$ 2,359.23	
Hourly	\$ 23.81	\$ 24.92	\$ 26.09	\$ 27.30	\$ 28.67	\$ 30.07	\$ 31.46	
GS 20	\$ 48,586.00	\$ 50,876.00	\$ 53,226.00	\$ 55,897.00	\$ 58,629.00	\$ 61,340.00	\$ 64,232.00	
Bi-Weekly	\$ 1,868.69	\$ 1,956.77	\$ 2,047.15	\$ 2,149.88	\$ 2,254.96	\$ 2,359.23	\$ 2,470.46	
Hourly	\$ 24.92	\$ 26.09	\$ 27.30	\$ 28.67	\$ 30.07	\$ 31.46	\$ 32.94	
GS 21	\$ 50,876.00	\$ 53,226.00	\$ 55,897.00	\$ 58,629.00	\$ 61,340.00	\$ 64,232.00	\$ 67,245.00	
Bi-Weekly	\$ 1,956.77	\$ 2,047.15	\$ 2,149.88	\$ 2,254.96	\$ 2,359.23	\$ 2,470.46	\$ 2,586.35	
Hourly	\$ 26.09	\$ 27.30	\$ 28.67	\$ 30.07	\$ 31.46	\$ 32.94	\$ 34.48	
GS 22	\$ 53,226.00	\$ 55,897.00	\$ 58,629.00	\$ 61,340.00	\$ 64,232.00	\$ 67,245.00	\$ 70,398.00	
Bi-Weekly	\$ 2,047.15	\$ 2,149.88	\$ 2,254.96	\$ 2,359.23	\$ 2,470.46	\$ 2,586.35	\$ 2,707.62	
Hourly	\$ 27.30	\$ 28.67	\$ 30.07	\$ 31.46	\$ 32.94	\$ 34.48	\$ 36.10	
GS 23	\$ 55,897.00	\$ 58,629.00	\$ 61,340.00	\$ 64,232.00	\$ 67,245.00	\$ 70,398.00	\$ 73,698.00	
Bi-Weekly	\$ 2,149.88	\$ 2,254.96	\$ 2,359.23	\$ 2,470.46	\$ 2,586.35	\$ 2,707.62	\$ 2,834.15	
Hourly	\$ 28.67	\$ 30.07	\$ 31.46	\$ 32.94	\$ 34.48	\$ 36.10	\$ 37.81	
GS 24	\$ 58,629.00	\$ 61,340.00	\$ 64,232.00	\$ 67,245.00	\$ 70,398.00	\$ 73,698.00	\$ 77,145.00	
Bi-Weekly	\$ 2,254.96	\$ 2,359.23	\$ 2,470.46	\$ 2,586.35	\$ 2,707.62	\$ 2,834.15	\$ 2,970.88	
Hourly	\$ 30.07	\$ 31.46	\$ 32.94	\$ 34.48	\$ 36.10	\$ 37.81	\$ 39.64	
GS 25	\$ 61,340.00	\$ 64,232.00	\$ 67,245.00	\$ 70,398.00	\$ 73,698.00	\$ 77,145.00	\$ 80,845.00	
Bi-Weekly	\$ 2,359.23	\$ 2,470.46	\$ 2,586.35	\$ 2,707.62	\$ 2,834.15	\$ 2,970.88	\$ 3,118.65	
Hourly	\$ 31.46	\$ 32.94	\$ 34.48	\$ 36.10	\$ 37.81	\$ 39.64	\$ 41.57	

Approved by Council 03/26/2018
 Effective Date: 04/01/2018
 Date Printed: 5/9/2019

General Service Salary Schedule 2018/2019

10 Years Longevity *1.025 (2.5% of original salary)

C		D		E		F	
Start		1 Year	3 Year	5 Year			
GS 1	\$ 21,833.00	\$ 22,707.00	\$ 23,701.00	\$ 24,685.00			
Bi-Weekly	\$ 839.73	\$ 873.35	\$ 911.58	\$ 949.42			
Hourly	\$ 11.20	\$ 11.64	\$ 12.15	\$ 12.66			
GS 2	\$ 22,707.00	\$ 23,701.00	\$ 24,685.00	\$ 25,749.00			
Bi-Weekly	\$ 873.35	\$ 911.58	\$ 949.42	\$ 990.35			
Hourly	\$ 11.64	\$ 12.15	\$ 12.66	\$ 13.20			
GS 3	\$ 23,701.00	\$ 24,685.00	\$ 25,749.00	\$ 26,874.00			
Bi-Weekly	\$ 911.58	\$ 949.42	\$ 990.35	\$ 1,033.62			
Hourly	\$ 12.15	\$ 12.66	\$ 13.20	\$ 13.78			
GS 4	\$ 24,685.00	\$ 25,749.00	\$ 26,874.00	\$ 28,059.00			
Bi-Weekly	\$ 949.42	\$ 990.35	\$ 1,033.62	\$ 1,079.19			
Hourly	\$ 12.66	\$ 13.20	\$ 13.78	\$ 14.39			
GS 5	\$ 25,749.00	\$ 26,874.00	\$ 28,059.00	\$ 29,264.00			
Bi-Weekly	\$ 990.35	\$ 1,033.62	\$ 1,079.19	\$ 1,125.54			
Hourly	\$ 13.20	\$ 13.78	\$ 14.39	\$ 15.01			
GS 6	\$ 26,874.00	\$ 28,059.00	\$ 29,264.00	\$ 30,550.00			
Bi-Weekly	\$ 1,033.62	\$ 1,079.19	\$ 1,125.54	\$ 1,175.00			
Hourly	\$ 13.78	\$ 14.39	\$ 15.01	\$ 15.67			
GS 7	\$ 28,059.00	\$ 29,264.00	\$ 30,550.00	\$ 31,936.00			
Bi-Weekly	\$ 1,079.19	\$ 1,125.54	\$ 1,175.00	\$ 1,228.31			
Hourly	\$ 14.39	\$ 15.01	\$ 15.67	\$ 16.38			
GS 8	\$ 29,264.00	\$ 30,550.00	\$ 31,936.00	\$ 33,362.00			
Bi-Weekly	\$ 1,125.54	\$ 1,175.00	\$ 1,228.31	\$ 1,283.15			
Hourly	\$ 15.01	\$ 15.67	\$ 16.38	\$ 17.11			
GS 9	\$ 30,550.00	\$ 31,936.00	\$ 33,362.00	\$ 34,828.00			
Bi-Weekly	\$ 1,175.00	\$ 1,228.31	\$ 1,283.15	\$ 1,339.54			
Hourly	\$ 15.67	\$ 16.38	\$ 17.11	\$ 17.86			
GS 10	\$ 31,936.00	\$ 33,362.00	\$ 34,828.00	\$ 36,435.00			
Bi-Weekly	\$ 1,228.31	\$ 1,283.15	\$ 1,339.54	\$ 1,401.35			
Hourly	\$ 16.38	\$ 17.11	\$ 17.86	\$ 18.68			
GS 11	\$ 33,362.00	\$ 34,828.00	\$ 36,435.00	\$ 38,041.00			
Bi-Weekly	\$ 1,283.15	\$ 1,339.54	\$ 1,401.35	\$ 1,463.12			
Hourly	\$ 17.11	\$ 17.86	\$ 18.68	\$ 19.51			
GS 12	\$ 34,828.00	\$ 36,435.00	\$ 38,041.00	\$ 39,789.00			
Bi-Weekly	\$ 1,339.54	\$ 1,401.35	\$ 1,463.12	\$ 1,530.35			
Hourly	\$ 17.86	\$ 18.68	\$ 19.51	\$ 20.40			
GS 13	\$ 36,435.00	\$ 38,041.00	\$ 39,789.00	\$ 41,597.00			
Bi-Weekly	\$ 1,401.35	\$ 1,463.12	\$ 1,530.35	\$ 1,599.88			
Hourly	\$ 18.68	\$ 19.51	\$ 20.40	\$ 21.33			
GS 14	\$ 38,041.00	\$ 39,789.00	\$ 41,597.00	\$ 43,525.00			
Bi-Weekly	\$ 1,463.12	\$ 1,530.35	\$ 1,599.88	\$ 1,674.04			
Hourly	\$ 19.51	\$ 20.40	\$ 21.33	\$ 22.32			
GS 15	\$ 39,789.00	\$ 41,597.00	\$ 43,525.00	\$ 45,473.00			
Bi-Weekly	\$ 1,530.35	\$ 1,599.88	\$ 1,674.04	\$ 1,748.96			
Hourly	\$ 20.40	\$ 21.33	\$ 22.32	\$ 23.32			
GS 16	\$ 41,597.00	\$ 43,525.00	\$ 45,473.00	\$ 47,602.00			
Bi-Weekly	\$ 1,599.88	\$ 1,674.04	\$ 1,748.96	\$ 1,830.85			
Hourly	\$ 21.33	\$ 22.32	\$ 23.32	\$ 24.41			
GS 17	\$ 43,525.00	\$ 45,473.00	\$ 47,602.00	\$ 49,791.00			
Bi-Weekly	\$ 1,674.04	\$ 1,748.96	\$ 1,830.85	\$ 1,915.04			
Hourly	\$ 22.32	\$ 23.32	\$ 24.41	\$ 25.53			
GS 18	\$ 45,473.00	\$ 47,602.00	\$ 49,791.00	\$ 52,141.00			
Bi-Weekly	\$ 1,748.96	\$ 1,830.85	\$ 1,915.04	\$ 2,005.42			
Hourly	\$ 23.32	\$ 24.41	\$ 25.53	\$ 26.74			

Approved by Council 03/26/2018
 Effective Date: 04/01/2018
 Date Printed: 5/9/2019

**General Service Salary Schedule
2018/2019**

10 Years Longevity *1.025 (2.5% of original salary)

	C	D	E	F
	Start	1 Year	3 Year	5 Year
GS 19	\$ 47,602.00	\$ 49,791.00	\$ 52,141.00	\$ 54,551.00
Bi-Weekly	\$ 1,830.85	\$ 1,915.04	\$ 2,005.42	\$ 2,098.12
Hourly	\$ 24.41	\$ 25.53	\$ 26.74	\$ 27.97
GS 20	\$ 49,791.00	\$ 52,141.00	\$ 54,551.00	\$ 57,303.00
Bi-Weekly	\$ 1,915.04	\$ 2,005.42	\$ 2,098.12	\$ 2,203.96
Hourly	\$ 25.53	\$ 26.74	\$ 27.97	\$ 29.39
GS 21	\$ 52,141.00	\$ 54,551.00	\$ 57,303.00	\$ 60,095.00
Bi-Weekly	\$ 2,005.42	\$ 2,098.12	\$ 2,203.96	\$ 2,311.35
Hourly	\$ 26.74	\$ 27.97	\$ 29.39	\$ 30.82
GS 22	\$ 54,551.00	\$ 57,303.00	\$ 60,095.00	\$ 62,867.00
Bi-Weekly	\$ 2,098.12	\$ 2,203.96	\$ 2,311.35	\$ 2,417.96
Hourly	\$ 27.97	\$ 29.39	\$ 30.82	\$ 32.24
GS 23	\$ 57,303.00	\$ 60,095.00	\$ 62,867.00	\$ 65,838.00
Bi-Weekly	\$ 2,203.96	\$ 2,311.35	\$ 2,417.96	\$ 2,532.23
Hourly	\$ 29.39	\$ 30.82	\$ 32.24	\$ 33.76
GS 24	\$ 60,095.00	\$ 62,867.00	\$ 65,838.00	\$ 68,926.00
Bi-Weekly	\$ 2,311.35	\$ 2,417.96	\$ 2,532.23	\$ 2,651.00
Hourly	\$ 30.82	\$ 32.24	\$ 33.76	\$ 35.35
GS 25	\$ 62,867.00	\$ 65,838.00	\$ 68,926.00	\$ 72,158.00
Bi-Weekly	\$ 2,417.96	\$ 2,532.23	\$ 2,651.00	\$ 2,775.31
Hourly	\$ 32.24	\$ 33.76	\$ 35.35	\$ 37.00

Approved by Council 03/26/2018
Effective Date: 04/01/2018
Date Printed: 5/9/2019

General Service Salary Schedule 2018/2019

15 Years Longevity *1.05 (5% of original Salary)

	C		D		E		F	
	Start	1 Year	1 Year	3 Year	3 Year	5 Year	5 Year	5 Year
GS 1	\$ 22,355.00	\$ 23,259.00	\$ 24,283.00	\$ 24,283.00	\$ 24,283.00	\$ 25,288.00	\$ 25,288.00	\$ 25,288.00
Bi-Weekly	\$ 859.81	\$ 894.58	\$ 933.96	\$ 933.96	\$ 933.96	\$ 972.62	\$ 972.62	\$ 972.62
Hourly	\$ 11.46	\$ 11.93	\$ 12.45	\$ 12.45	\$ 12.45	\$ 12.97	\$ 12.97	\$ 12.97
GS 2	\$ 23,259.00	\$ 24,283.00	\$ 25,288.00	\$ 25,288.00	\$ 25,288.00	\$ 26,392.00	\$ 26,392.00	\$ 26,392.00
Bi-Weekly	\$ 894.58	\$ 933.96	\$ 972.62	\$ 972.62	\$ 972.62	\$ 1,015.08	\$ 1,015.08	\$ 1,015.08
Hourly	\$ 11.93	\$ 12.45	\$ 12.97	\$ 12.97	\$ 12.97	\$ 13.53	\$ 13.53	\$ 13.53
GS 3	\$ 24,283.00	\$ 25,288.00	\$ 26,392.00	\$ 26,392.00	\$ 26,392.00	\$ 27,517.00	\$ 27,517.00	\$ 27,517.00
Bi-Weekly	\$ 933.96	\$ 972.62	\$ 1,015.08	\$ 1,015.08	\$ 1,015.08	\$ 1,058.35	\$ 1,058.35	\$ 1,058.35
Hourly	\$ 12.45	\$ 12.97	\$ 13.53	\$ 13.53	\$ 13.53	\$ 14.11	\$ 14.11	\$ 14.11
GS 4	\$ 25,288.00	\$ 26,392.00	\$ 27,517.00	\$ 27,517.00	\$ 27,517.00	\$ 28,742.00	\$ 28,742.00	\$ 28,742.00
Bi-Weekly	\$ 972.62	\$ 1,015.08	\$ 1,058.35	\$ 1,058.35	\$ 1,058.35	\$ 1,105.46	\$ 1,105.46	\$ 1,105.46
Hourly	\$ 12.97	\$ 13.53	\$ 14.11	\$ 14.11	\$ 14.11	\$ 14.74	\$ 14.74	\$ 14.74
GS 5	\$ 26,392.00	\$ 27,517.00	\$ 28,742.00	\$ 28,742.00	\$ 28,742.00	\$ 29,967.00	\$ 29,967.00	\$ 29,967.00
Bi-Weekly	\$ 1,015.08	\$ 1,058.35	\$ 1,105.46	\$ 1,105.46	\$ 1,105.46	\$ 1,152.58	\$ 1,152.58	\$ 1,152.58
Hourly	\$ 13.53	\$ 14.11	\$ 14.74	\$ 14.74	\$ 14.74	\$ 15.37	\$ 15.37	\$ 15.37
GS 6	\$ 27,517.00	\$ 28,742.00	\$ 29,967.00	\$ 29,967.00	\$ 29,967.00	\$ 31,293.00	\$ 31,293.00	\$ 31,293.00
Bi-Weekly	\$ 1,058.35	\$ 1,105.46	\$ 1,152.58	\$ 1,152.58	\$ 1,152.58	\$ 1,203.58	\$ 1,203.58	\$ 1,203.58
Hourly	\$ 14.11	\$ 14.74	\$ 15.37	\$ 15.37	\$ 15.37	\$ 16.05	\$ 16.05	\$ 16.05
GS 7	\$ 28,742.00	\$ 29,967.00	\$ 31,293.00	\$ 31,293.00	\$ 31,293.00	\$ 32,719.00	\$ 32,719.00	\$ 32,719.00
Bi-Weekly	\$ 1,105.46	\$ 1,152.58	\$ 1,203.58	\$ 1,203.58	\$ 1,203.58	\$ 1,258.42	\$ 1,258.42	\$ 1,258.42
Hourly	\$ 14.74	\$ 15.37	\$ 16.05	\$ 16.05	\$ 16.05	\$ 16.78	\$ 16.78	\$ 16.78
GS 8	\$ 29,967.00	\$ 31,293.00	\$ 32,719.00	\$ 32,719.00	\$ 32,719.00	\$ 34,165.00	\$ 34,165.00	\$ 34,165.00
Bi-Weekly	\$ 1,152.58	\$ 1,203.58	\$ 1,258.42	\$ 1,258.42	\$ 1,258.42	\$ 1,314.04	\$ 1,314.04	\$ 1,314.04
Hourly	\$ 15.37	\$ 16.05	\$ 16.78	\$ 16.78	\$ 16.78	\$ 17.52	\$ 17.52	\$ 17.52
GS 9	\$ 31,293.00	\$ 32,719.00	\$ 34,165.00	\$ 34,165.00	\$ 34,165.00	\$ 35,692.00	\$ 35,692.00	\$ 35,692.00
Bi-Weekly	\$ 1,203.58	\$ 1,258.42	\$ 1,314.04	\$ 1,314.04	\$ 1,314.04	\$ 1,372.77	\$ 1,372.77	\$ 1,372.77
Hourly	\$ 16.05	\$ 16.78	\$ 17.52	\$ 17.52	\$ 17.52	\$ 18.30	\$ 18.30	\$ 18.30

	C		D		E		F	
	Start	1 Year	1 Year	3 Year	3 Year	5 Year	5 Year	5 Year
GS 10	\$ 32,719.00	\$ 34,165.00	\$ 35,692.00	\$ 35,692.00	\$ 35,692.00	\$ 37,339.00	\$ 37,339.00	\$ 37,339.00
Bi-Weekly	\$ 1,258.42	\$ 1,314.04	\$ 1,372.77	\$ 1,372.77	\$ 1,372.77	\$ 1,436.12	\$ 1,436.12	\$ 1,436.12
Hourly	\$ 16.78	\$ 17.52	\$ 18.30	\$ 18.30	\$ 18.30	\$ 19.15	\$ 19.15	\$ 19.15
GS 11	\$ 34,165.00	\$ 35,692.00	\$ 37,339.00	\$ 37,339.00	\$ 37,339.00	\$ 38,965.00	\$ 38,965.00	\$ 38,965.00
Bi-Weekly	\$ 1,314.04	\$ 1,372.77	\$ 1,436.12	\$ 1,436.12	\$ 1,436.12	\$ 1,498.65	\$ 1,498.65	\$ 1,498.65
Hourly	\$ 17.52	\$ 18.30	\$ 19.15	\$ 19.15	\$ 19.15	\$ 20.01	\$ 20.01	\$ 20.01
GS 12	\$ 35,692.00	\$ 37,339.00	\$ 38,965.00	\$ 38,965.00	\$ 38,965.00	\$ 40,773.00	\$ 40,773.00	\$ 40,773.00
Bi-Weekly	\$ 1,372.77	\$ 1,436.12	\$ 1,498.65	\$ 1,498.65	\$ 1,498.65	\$ 1,568.19	\$ 1,568.19	\$ 1,568.19
Hourly	\$ 18.30	\$ 19.15	\$ 20.01	\$ 20.01	\$ 20.01	\$ 21.85	\$ 21.85	\$ 21.85
GS 13	\$ 37,339.00	\$ 38,965.00	\$ 40,773.00	\$ 40,773.00	\$ 40,773.00	\$ 42,601.00	\$ 42,601.00	\$ 42,601.00
Bi-Weekly	\$ 1,436.12	\$ 1,498.65	\$ 1,568.19	\$ 1,568.19	\$ 1,568.19	\$ 1,638.50	\$ 1,638.50	\$ 1,638.50
Hourly	\$ 19.15	\$ 19.98	\$ 20.91	\$ 20.91	\$ 20.91	\$ 22.87	\$ 22.87	\$ 22.87
GS 14	\$ 38,965.00	\$ 40,773.00	\$ 42,601.00	\$ 42,601.00	\$ 42,601.00	\$ 44,589.00	\$ 44,589.00	\$ 44,589.00
Bi-Weekly	\$ 1,498.65	\$ 1,568.19	\$ 1,638.50	\$ 1,638.50	\$ 1,638.50	\$ 1,714.96	\$ 1,714.96	\$ 1,714.96
Hourly	\$ 19.98	\$ 20.91	\$ 21.85	\$ 21.85	\$ 21.85	\$ 23.89	\$ 23.89	\$ 23.89
GS 15	\$ 40,773.00	\$ 42,601.00	\$ 44,589.00	\$ 44,589.00	\$ 44,589.00	\$ 46,578.00	\$ 46,578.00	\$ 46,578.00
Bi-Weekly	\$ 1,568.19	\$ 1,638.50	\$ 1,714.96	\$ 1,714.96	\$ 1,714.96	\$ 1,791.46	\$ 1,791.46	\$ 1,791.46
Hourly	\$ 20.91	\$ 21.85	\$ 22.87	\$ 22.87	\$ 22.87	\$ 25.01	\$ 25.01	\$ 25.01
GS 16	\$ 42,601.00	\$ 44,589.00	\$ 46,578.00	\$ 46,578.00	\$ 46,578.00	\$ 48,767.00	\$ 48,767.00	\$ 48,767.00
Bi-Weekly	\$ 1,638.50	\$ 1,714.96	\$ 1,791.46	\$ 1,791.46	\$ 1,791.46	\$ 1,875.65	\$ 1,875.65	\$ 1,875.65
Hourly	\$ 21.85	\$ 22.87	\$ 23.89	\$ 23.89	\$ 23.89	\$ 26.16	\$ 26.16	\$ 26.16
GS 17	\$ 44,589.00	\$ 46,578.00	\$ 48,767.00	\$ 48,767.00	\$ 48,767.00	\$ 51,016.00	\$ 51,016.00	\$ 51,016.00
Bi-Weekly	\$ 1,714.96	\$ 1,791.46	\$ 1,875.65	\$ 1,875.65	\$ 1,875.65	\$ 1,962.15	\$ 1,962.15	\$ 1,962.15
Hourly	\$ 22.87	\$ 23.89	\$ 25.01	\$ 25.01	\$ 25.01	\$ 27.40	\$ 27.40	\$ 27.40
GS 18	\$ 46,578.00	\$ 48,767.00	\$ 51,016.00	\$ 51,016.00	\$ 51,016.00	\$ 53,427.00	\$ 53,427.00	\$ 53,427.00
Bi-Weekly	\$ 1,791.46	\$ 1,875.65	\$ 1,962.15	\$ 1,962.15	\$ 1,962.15	\$ 2,054.88	\$ 2,054.88	\$ 2,054.88
Hourly	\$ 23.89	\$ 25.01	\$ 26.16	\$ 26.16	\$ 26.16	\$ 28.30	\$ 28.30	\$ 28.30

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General Service Salary Schedule 2018/2019
 1.5 Years Longevity *1.05 (5% of original Salary)

	C	D	E	F
	Start	1 Year	3 Year	5 Year
GS 19	\$ 48,767.00	\$ 51,016.00	\$ 53,427.00	\$ 55,897.00
Bi-Weekly	\$ 1,875.65	\$ 1,962.15	\$ 2,054.88	\$ 2,149.88
Hourly	\$ 25.01	\$ 26.16	\$ 27.40	\$ 28.67
GS 20	\$ 51,016.00	\$ 53,427.00	\$ 55,897.00	\$ 58,689.00
Bi-Weekly	\$ 1,962.15	\$ 2,054.88	\$ 2,149.88	\$ 2,257.27
Hourly	\$ 26.16	\$ 27.40	\$ 28.67	\$ 30.10
GS 21	\$ 53,427.00	\$ 55,897.00	\$ 58,689.00	\$ 61,561.00
Bi-Weekly	\$ 2,054.88	\$ 2,149.88	\$ 2,257.27	\$ 2,367.73
Hourly	\$ 27.40	\$ 28.67	\$ 30.10	\$ 31.57
GS 22	\$ 55,897.00	\$ 58,689.00	\$ 61,561.00	\$ 64,413.00
Bi-Weekly	\$ 2,149.88	\$ 2,257.27	\$ 2,367.73	\$ 2,477.42
Hourly	\$ 28.67	\$ 30.10	\$ 31.57	\$ 33.03
GS 23	\$ 58,689.00	\$ 61,561.00	\$ 64,413.00	\$ 67,444.00
Bi-Weekly	\$ 2,257.27	\$ 2,367.73	\$ 2,477.42	\$ 2,594.00
Hourly	\$ 30.10	\$ 31.57	\$ 33.03	\$ 34.59
GS 24	\$ 61,561.00	\$ 64,413.00	\$ 67,444.00	\$ 70,607.00
Bi-Weekly	\$ 2,367.73	\$ 2,477.42	\$ 2,594.00	\$ 2,715.65
Hourly	\$ 31.57	\$ 33.03	\$ 34.59	\$ 36.21
GS 25	\$ 64,413.00	\$ 67,444.00	\$ 70,607.00	\$ 73,918.00
Bi-Weekly	\$ 2,477.42	\$ 2,594.00	\$ 2,715.65	\$ 2,843.00
Hourly	\$ 33.03	\$ 34.59	\$ 36.21	\$ 37.91

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General Service Salary Schedule

2018/2019

20 Years Longevity *1.075 (7.5% of original salary)

		C		D		E		F	
		Start	1 Year	3 Year	5 Year				
GS 1		\$ 22,897.00	\$ 23,821.00	\$ 24,846.00	\$ 25,890.00				
Bi-Weekly		\$ 880.65	\$ 916.19	\$ 955.62	\$ 995.77				
Hourly		\$ 11.74	\$ 12.22	\$ 12.74	\$ 13.28				
GS 2		\$ 23,821.00	\$ 24,846.00	\$ 25,890.00	\$ 27,015.00				
Bi-Weekly		\$ 916.19	\$ 955.62	\$ 995.77	\$ 1,039.04				
Hourly		\$ 12.22	\$ 12.74	\$ 13.28	\$ 13.85				
GS 3		\$ 24,846.00	\$ 25,890.00	\$ 27,015.00	\$ 28,180.00				
Bi-Weekly		\$ 955.62	\$ 995.77	\$ 1,039.04	\$ 1,083.85				
Hourly		\$ 12.74	\$ 13.28	\$ 13.85	\$ 14.45				
GS 4		\$ 25,890.00	\$ 27,015.00	\$ 28,180.00	\$ 29,425.00				
Bi-Weekly		\$ 995.77	\$ 1,039.04	\$ 1,083.85	\$ 1,131.73				
Hourly		\$ 13.28	\$ 13.85	\$ 14.45	\$ 15.09				
GS 5		\$ 27,015.00	\$ 28,180.00	\$ 29,425.00	\$ 30,690.00				
Bi-Weekly		\$ 1,039.04	\$ 1,083.85	\$ 1,131.73	\$ 1,180.38				
Hourly		\$ 13.85	\$ 14.45	\$ 15.09	\$ 15.74				
GS 6		\$ 28,180.00	\$ 29,425.00	\$ 30,690.00	\$ 32,036.00				
Bi-Weekly		\$ 1,083.85	\$ 1,131.73	\$ 1,180.38	\$ 1,232.15				
Hourly		\$ 14.45	\$ 15.09	\$ 15.74	\$ 16.43				
GS 7		\$ 29,425.00	\$ 30,690.00	\$ 32,036.00	\$ 33,482.00				
Bi-Weekly		\$ 1,131.73	\$ 1,180.38	\$ 1,232.15	\$ 1,287.77				
Hourly		\$ 15.09	\$ 15.74	\$ 16.43	\$ 17.17				
GS 8		\$ 30,690.00	\$ 32,036.00	\$ 33,482.00	\$ 34,989.00				
Bi-Weekly		\$ 1,180.38	\$ 1,232.15	\$ 1,287.77	\$ 1,345.73				
Hourly		\$ 15.74	\$ 16.43	\$ 17.17	\$ 17.94				
GS 9		\$ 32,036.00	\$ 33,482.00	\$ 34,989.00	\$ 36,535.00				
Bi-Weekly		\$ 1,232.15	\$ 1,287.77	\$ 1,345.73	\$ 1,405.19				
Hourly		\$ 16.43	\$ 17.17	\$ 17.94	\$ 18.74				

		C		D		E		F	
		Start	1 Year	3 Year	5 Year				
GS 10		\$ 33,482.00	\$ 34,989.00	\$ 36,535.00	\$ 38,222.00				
Bi-Weekly		\$ 1,287.77	\$ 1,345.73	\$ 1,405.19	\$ 1,470.08				
Hourly		\$ 17.17	\$ 17.94	\$ 18.74	\$ 19.60				
GS 11		\$ 34,989.00	\$ 36,535.00	\$ 38,222.00	\$ 39,909.00				
Bi-Weekly		\$ 1,345.73	\$ 1,405.19	\$ 1,470.08	\$ 1,534.96				
Hourly		\$ 17.94	\$ 18.74	\$ 19.60	\$ 20.47				
GS 12		\$ 36,535.00	\$ 38,222.00	\$ 39,909.00	\$ 41,737.00				
Bi-Weekly		\$ 1,405.19	\$ 1,470.08	\$ 1,534.96	\$ 1,605.27				
Hourly		\$ 18.74	\$ 19.60	\$ 20.47	\$ 21.40				
GS 13		\$ 38,222.00	\$ 39,909.00	\$ 41,737.00	\$ 43,625.00				
Bi-Weekly		\$ 1,470.08	\$ 1,534.96	\$ 1,605.27	\$ 1,677.88				
Hourly		\$ 19.60	\$ 20.47	\$ 21.40	\$ 22.37				
GS 14		\$ 39,909.00	\$ 41,737.00	\$ 43,625.00	\$ 45,654.00				
Bi-Weekly		\$ 1,534.96	\$ 1,605.27	\$ 1,677.88	\$ 1,755.92				
Hourly		\$ 20.47	\$ 21.40	\$ 22.37	\$ 23.41				
GS 15		\$ 41,737.00	\$ 43,625.00	\$ 45,654.00	\$ 47,702.00				
Bi-Weekly		\$ 1,605.27	\$ 1,677.88	\$ 1,755.92	\$ 1,834.69				
Hourly		\$ 21.40	\$ 22.37	\$ 23.41	\$ 24.46				
GS 16		\$ 43,625.00	\$ 45,654.00	\$ 47,702.00	\$ 49,912.00				
Bi-Weekly		\$ 1,677.88	\$ 1,755.92	\$ 1,834.69	\$ 1,919.69				
Hourly		\$ 22.37	\$ 23.41	\$ 24.46	\$ 25.60				
GS 17		\$ 45,654.00	\$ 47,702.00	\$ 49,912.00	\$ 52,221.00				
Bi-Weekly		\$ 1,755.92	\$ 1,834.69	\$ 1,919.69	\$ 2,008.50				
Hourly		\$ 23.41	\$ 24.46	\$ 25.60	\$ 26.78				
GS 18		\$ 47,702.00	\$ 49,912.00	\$ 52,221.00	\$ 54,692.00				
Bi-Weekly		\$ 1,834.69	\$ 1,919.69	\$ 2,008.50	\$ 2,103.54				
Hourly		\$ 24.46	\$ 25.60	\$ 26.78	\$ 28.05				

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**General Service Salary Schedule
2018/2019**

20 Years Longevity *1.075 (7.5% of original salary)

	C	D	E	F
	Start	1 Year	3 Year	5 Year
GS 19	\$ 49,912.00	\$ 52,221.00	\$ 54,692.00	\$ 57,223.00
Bi-Weekly	\$ 1,919.69	\$ 2,008.50	\$ 2,103.54	\$ 2,200.88
Hourly	\$ 25.60	\$ 26.78	\$ 28.05	\$ 29.35
GS 20	\$ 52,221.00	\$ 54,692.00	\$ 57,223.00	\$ 60,095.00
Bi-Weekly	\$ 2,008.50	\$ 2,103.54	\$ 2,200.88	\$ 2,311.35
Hourly	\$ 26.78	\$ 28.05	\$ 29.35	\$ 30.82
GS 21	\$ 54,692.00	\$ 57,223.00	\$ 60,095.00	\$ 63,027.00
Bi-Weekly	\$ 2,103.54	\$ 2,200.88	\$ 2,311.35	\$ 2,424.12
Hourly	\$ 28.05	\$ 29.35	\$ 30.82	\$ 32.32
GS 22	\$ 57,223.00	\$ 60,095.00	\$ 63,027.00	\$ 65,940.00
Bi-Weekly	\$ 2,200.88	\$ 2,311.35	\$ 2,424.12	\$ 2,536.15
Hourly	\$ 29.35	\$ 30.82	\$ 32.32	\$ 33.82
GS 23	\$ 60,095.00	\$ 63,027.00	\$ 65,940.00	\$ 69,050.00
Bi-Weekly	\$ 2,311.35	\$ 2,424.12	\$ 2,536.15	\$ 2,655.77
Hourly	\$ 30.82	\$ 32.32	\$ 33.82	\$ 35.41
GS 24	\$ 63,027.00	\$ 65,940.00	\$ 69,050.00	\$ 72,288.00
Bi-Weekly	\$ 2,424.12	\$ 2,536.15	\$ 2,655.77	\$ 2,780.31
Hourly	\$ 32.32	\$ 33.82	\$ 35.41	\$ 37.07
GS 25	\$ 65,940.00	\$ 69,050.00	\$ 72,288.00	\$ 75,678.00
Bi-Weekly	\$ 2,536.15	\$ 2,655.77	\$ 2,780.31	\$ 2,910.69
Hourly	\$ 33.82	\$ 35.41	\$ 37.07	\$ 38.81

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84 Hours Bi-Weekly

Corrections Salary Schedule 2018-2019

	C	D	E	F
	Start	1 Year	3 Year	5 Year
C6	\$ 28,052.00	\$ 29,289.00	\$ 30,571.00	\$ 31,899.00
Bi-Weekly	\$ 1,078.92	\$ 1,126.50	\$ 1,175.81	\$ 1,226.88
Hourly	\$ 12.84	\$ 13.41	\$ 14.00	\$ 14.61
C7	\$ 29,289.00	\$ 30,571.00	\$ 31,899.00	\$ 33,316.00
Bi-Weekly	\$ 1,126.50	\$ 1,175.81	\$ 1,226.88	\$ 1,281.38
Hourly	\$ 13.41	\$ 14.00	\$ 14.61	\$ 15.25
C8	\$ 30,571.00	\$ 31,899.00	\$ 33,316.00	\$ 34,846.00
Bi-Weekly	\$ 1,175.81	\$ 1,226.88	\$ 1,281.38	\$ 1,340.23
Hourly	\$ 14.00	\$ 14.61	\$ 15.25	\$ 15.96
C9	\$ 31,899.00	\$ 33,316.00	\$ 34,846.00	\$ 36,398.00
Bi-Weekly	\$ 1,226.88	\$ 1,281.38	\$ 1,340.23	\$ 1,399.92
Hourly	\$ 14.61	\$ 15.25	\$ 15.96	\$ 16.67
C10	\$ 33,316.00	\$ 34,846.00	\$ 36,398.00	\$ 37,995.00
Bi-Weekly	\$ 1,281.38	\$ 1,340.23	\$ 1,399.92	\$ 1,461.35
Hourly	\$ 15.25	\$ 15.96	\$ 16.67	\$ 17.40
C11	\$ 34,846.00	\$ 36,398.00	\$ 37,995.00	\$ 39,750.00
Bi-Weekly	\$ 1,340.23	\$ 1,399.92	\$ 1,461.35	\$ 1,528.85
Hourly	\$ 15.96	\$ 16.67	\$ 17.40	\$ 18.20
C12	\$ 36,398.00	\$ 37,995.00	\$ 39,750.00	\$ 41,549.00
Bi-Weekly	\$ 1,399.92	\$ 1,461.35	\$ 1,528.85	\$ 1,598.04
Hourly	\$ 16.67	\$ 17.40	\$ 18.20	\$ 19.02
C13	\$ 37,995.00	\$ 39,750.00	\$ 41,549.00	\$ 43,461.00
Bi-Weekly	\$ 1,461.35	\$ 1,528.85	\$ 1,598.04	\$ 1,671.58
Hourly	\$ 17.40	\$ 18.20	\$ 19.02	\$ 19.90
C14	\$ 39,750.00	\$ 41,549.00	\$ 43,461.00	\$ 45,418.00
Bi-Weekly	\$ 1,528.85	\$ 1,598.04	\$ 1,671.58	\$ 1,746.85
Hourly	\$ 18.20	\$ 19.02	\$ 19.90	\$ 20.80

	C	D	E	F
	Start	1 Year	3 Year	5 Year
C15	\$ 41,549.00	\$ 43,461.00	\$ 45,418.00	\$ 47,533.00
Bi-Weekly	\$ 1,598.04	\$ 1,671.58	\$ 1,746.85	\$ 1,828.19
Hourly	\$ 19.02	\$ 19.90	\$ 20.80	\$ 21.76
C16	\$ 43,461.00	\$ 45,418.00	\$ 47,533.00	\$ 49,692.00
Bi-Weekly	\$ 1,671.58	\$ 1,746.85	\$ 1,828.19	\$ 1,911.23
Hourly	\$ 19.90	\$ 20.80	\$ 21.76	\$ 22.75
C17	\$ 45,418.00	\$ 47,533.00	\$ 49,692.00	\$ 52,009.00
Bi-Weekly	\$ 1,746.85	\$ 1,828.19	\$ 1,911.23	\$ 2,000.35
Hourly	\$ 20.80	\$ 21.76	\$ 22.75	\$ 23.81
C18	\$ 47,533.00	\$ 49,692.00	\$ 52,009.00	\$ 54,416.00
Bi-Weekly	\$ 1,828.19	\$ 1,911.23	\$ 2,000.35	\$ 2,092.92
Hourly	\$ 21.76	\$ 22.75	\$ 23.81	\$ 24.92

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84 Hours Bi-Weekly

Corrections Salary Schedule 2018/2019

10 Years Longevity *1.025 (2.5% of original salary)

		C		D		E		F	
		Start	1 Year	3 Year	5 Year				
C6		\$ 28,749.00	\$ 30,032.00	\$ 31,336.00	\$ 32,686.00				
Bi-Weekly		\$ 1,105.73	\$ 1,155.08	\$ 1,205.23	\$ 1,257.15				
Hourly		\$ 13.16	\$ 13.75	\$ 14.35	\$ 14.97				
C7		\$ 30,032.00	\$ 31,336.00	\$ 32,686.00	\$ 34,148.00				
Bi-Weekly		\$ 1,155.08	\$ 1,205.23	\$ 1,257.15	\$ 1,313.38				
Hourly		\$ 13.75	\$ 14.35	\$ 14.97	\$ 15.64				
C8		\$ 31,336.00	\$ 32,686.00	\$ 34,148.00	\$ 35,723.00				
Bi-Weekly		\$ 1,205.23	\$ 1,257.15	\$ 1,313.38	\$ 1,373.96				
Hourly		\$ 14.35	\$ 14.97	\$ 15.64	\$ 16.36				
C9		\$ 32,686.00	\$ 34,148.00	\$ 35,723.00	\$ 37,298.00				
Bi-Weekly		\$ 1,257.15	\$ 1,313.38	\$ 1,373.96	\$ 1,434.54				
Hourly		\$ 14.97	\$ 15.64	\$ 16.36	\$ 17.08				
C10		\$ 34,148.00	\$ 35,723.00	\$ 37,298.00	\$ 38,940.00				
Bi-Weekly		\$ 1,313.38	\$ 1,373.96	\$ 1,434.54	\$ 1,497.69				
Hourly		\$ 15.64	\$ 16.36	\$ 17.08	\$ 17.83				
C11		\$ 35,723.00	\$ 37,298.00	\$ 38,940.00	\$ 40,739.00				
Bi-Weekly		\$ 1,373.96	\$ 1,434.54	\$ 1,497.69	\$ 1,566.88				
Hourly		\$ 16.36	\$ 17.08	\$ 17.83	\$ 18.65				
C12		\$ 37,298.00	\$ 38,940.00	\$ 40,739.00	\$ 42,584.00				
Bi-Weekly		\$ 1,434.54	\$ 1,497.69	\$ 1,566.88	\$ 1,637.85				
Hourly		\$ 17.08	\$ 17.83	\$ 18.65	\$ 19.50				
C13		\$ 38,940.00	\$ 40,739.00	\$ 42,584.00	\$ 44,541.00				
Bi-Weekly		\$ 1,497.69	\$ 1,566.88	\$ 1,637.85	\$ 1,713.12				
Hourly		\$ 17.83	\$ 18.65	\$ 19.50	\$ 20.39				
C14		\$ 40,739.00	\$ 42,584.00	\$ 44,541.00	\$ 46,543.00				
Bi-Weekly		\$ 1,566.88	\$ 1,637.85	\$ 1,713.12	\$ 1,790.12				
Hourly		\$ 18.65	\$ 19.50	\$ 20.39	\$ 21.31				

		C		D		E		F	
		Start	1 Year	3 Year	5 Year				
C15		\$ 42,584.00	\$ 44,541.00	\$ 46,543.00	\$ 48,725.00				
Bi-Weekly		\$ 1,637.85	\$ 1,713.12	\$ 1,790.12	\$ 1,874.04				
Hourly		\$ 19.50	\$ 20.39	\$ 21.31	\$ 22.31				
C16		\$ 44,541.00	\$ 46,543.00	\$ 48,725.00	\$ 50,930.00				
Bi-Weekly		\$ 1,713.12	\$ 1,790.12	\$ 1,874.04	\$ 1,958.85				
Hourly		\$ 20.39	\$ 21.31	\$ 22.31	\$ 23.32				
C17		\$ 46,543.00	\$ 48,725.00	\$ 50,930.00	\$ 53,314.00				
Bi-Weekly		\$ 1,790.12	\$ 1,874.04	\$ 1,958.85	\$ 2,050.54				
Hourly		\$ 21.31	\$ 22.31	\$ 23.32	\$ 24.41				
C18		\$ 48,725.00	\$ 50,930.00	\$ 53,314.00	\$ 55,766.00				
Bi-Weekly		\$ 1,874.04	\$ 1,958.85	\$ 2,050.54	\$ 2,144.85				
Hourly		\$ 22.31	\$ 23.32	\$ 24.41	\$ 25.53				

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84 Hours Bi-Weekly

Corrections Salary Schedule
2018/2019

15 Years Longevity *1.05 (5% of original salary)

	C	D	E	F
	Start	1 Year	3 Year	5 Year
C6	\$ 29,447.00	\$ 30,751.00	\$ 32,101.00	\$ 33,496.00
Bi-Weekly	\$ 1,132.58	\$ 1,182.73	\$ 1,234.65	\$ 1,288.31
Hourly	\$ 13.48	\$ 14.08	\$ 14.70	\$ 15.34
C7	\$ 30,751.00	\$ 32,101.00	\$ 33,496.00	\$ 34,981.00
Bi-Weekly	\$ 1,182.73	\$ 1,234.65	\$ 1,288.31	\$ 1,345.42
Hourly	\$ 14.08	\$ 14.70	\$ 15.34	\$ 16.02
C8	\$ 32,101.00	\$ 33,496.00	\$ 34,981.00	\$ 36,578.00
Bi-Weekly	\$ 1,234.65	\$ 1,288.31	\$ 1,345.42	\$ 1,406.85
Hourly	\$ 14.70	\$ 15.34	\$ 16.02	\$ 16.75
C9	\$ 33,496.00	\$ 34,981.00	\$ 36,578.00	\$ 38,270.00
Bi-Weekly	\$ 1,288.31	\$ 1,345.42	\$ 1,406.85	\$ 1,470.00
Hourly	\$ 15.34	\$ 16.02	\$ 16.75	\$ 17.50
C10	\$ 34,981.00	\$ 36,578.00	\$ 38,270.00	\$ 39,884.00
Bi-Weekly	\$ 1,345.42	\$ 1,406.85	\$ 1,470.00	\$ 1,534.00
Hourly	\$ 16.02	\$ 16.75	\$ 17.50	\$ 18.26
C11	\$ 36,578.00	\$ 38,270.00	\$ 39,884.00	\$ 41,729.00
Bi-Weekly	\$ 1,406.85	\$ 1,470.00	\$ 1,534.00	\$ 1,604.96
Hourly	\$ 16.75	\$ 17.50	\$ 18.26	\$ 19.11
C12	\$ 38,270.00	\$ 39,884.00	\$ 41,729.00	\$ 43,619.00
Bi-Weekly	\$ 1,470.00	\$ 1,534.00	\$ 1,604.96	\$ 1,677.65
Hourly	\$ 17.50	\$ 18.26	\$ 19.11	\$ 19.97
C13	\$ 39,884.00	\$ 41,729.00	\$ 43,619.00	\$ 45,643.00
Bi-Weekly	\$ 1,534.00	\$ 1,604.96	\$ 1,677.65	\$ 1,755.50
Hourly	\$ 18.26	\$ 19.11	\$ 19.97	\$ 20.90
C14	\$ 41,729.00	\$ 43,619.00	\$ 45,643.00	\$ 47,670.00
Bi-Weekly	\$ 1,604.96	\$ 1,677.65	\$ 1,755.50	\$ 1,833.46
Hourly	\$ 19.11	\$ 19.97	\$ 20.90	\$ 21.83

	C	D	E	F
	Start	1 Year	3 Year	5 Year
C15	\$ 43,619.00	\$ 45,643.00	\$ 47,670.00	\$ 49,917.00
Bi-Weekly	\$ 1,677.65	\$ 1,755.50	\$ 1,833.46	\$ 1,919.88
Hourly	\$ 19.97	\$ 20.90	\$ 21.83	\$ 22.86
C16	\$ 45,643.00	\$ 47,670.00	\$ 49,917.00	\$ 52,167.00
Bi-Weekly	\$ 1,755.50	\$ 1,833.46	\$ 1,919.88	\$ 2,006.42
Hourly	\$ 20.90	\$ 21.83	\$ 22.86	\$ 23.89
C17	\$ 47,670.00	\$ 49,917.00	\$ 52,167.00	\$ 54,619.00
Bi-Weekly	\$ 1,833.46	\$ 1,919.88	\$ 2,006.42	\$ 2,100.73
Hourly	\$ 21.83	\$ 22.86	\$ 23.89	\$ 25.01
C18	\$ 49,917.00	\$ 52,167.00	\$ 54,619.00	\$ 57,138.00
Bi-Weekly	\$ 1,919.88	\$ 2,006.42	\$ 2,100.73	\$ 2,197.62
Hourly	\$ 22.86	\$ 23.89	\$ 25.01	\$ 26.16

84 Hours Bi-Weekly

Corrections Salary Schedule 2018-2019

20 Years Longevity *1.075 (7.5% of original salary)

		C		D		E		F	
		Start	1 Year	3 Year	5 Year				
C6		\$ 30,167.00	\$ 31,494.00	\$ 32,866.00	\$ 34,283.00				
Bi-Weekly		\$ 1,160.27	\$ 1,211.31	\$ 1,264.08	\$ 1,318.58				
Hourly		\$ 13.81	\$ 14.42	\$ 15.05	\$ 15.70				
C7		\$ 31,494.00	\$ 32,866.00	\$ 34,283.00	\$ 35,813.00				
Bi-Weekly		\$ 1,211.31	\$ 1,264.08	\$ 1,318.58	\$ 1,377.42				
Hourly		\$ 14.42	\$ 15.05	\$ 15.70	\$ 16.40				
C8		\$ 32,866.00	\$ 34,283.00	\$ 35,813.00	\$ 37,455.00				
Bi-Weekly		\$ 1,264.08	\$ 1,318.58	\$ 1,377.42	\$ 1,440.58				
Hourly		\$ 15.05	\$ 15.70	\$ 16.40	\$ 17.15				
C9		\$ 34,283.00	\$ 35,813.00	\$ 37,455.00	\$ 39,120.00				
Bi-Weekly		\$ 1,318.58	\$ 1,377.42	\$ 1,440.58	\$ 1,504.62				
Hourly		\$ 15.70	\$ 16.40	\$ 17.15	\$ 17.91				
C10		\$ 35,813.00	\$ 37,455.00	\$ 39,120.00	\$ 40,852.00				
Bi-Weekly		\$ 1,377.42	\$ 1,440.58	\$ 1,504.62	\$ 1,571.23				
Hourly		\$ 16.40	\$ 17.15	\$ 17.91	\$ 18.71				
C11		\$ 37,455.00	\$ 39,120.00	\$ 40,852.00	\$ 42,741.00				
Bi-Weekly		\$ 1,440.58	\$ 1,504.62	\$ 1,571.23	\$ 1,643.88				
Hourly		\$ 17.15	\$ 17.91	\$ 18.71	\$ 19.57				
C12		\$ 39,120.00	\$ 40,852.00	\$ 42,741.00	\$ 44,676.00				
Bi-Weekly		\$ 1,504.62	\$ 1,571.23	\$ 1,643.88	\$ 1,718.31				
Hourly		\$ 17.91	\$ 18.71	\$ 19.57	\$ 20.46				
C13		\$ 40,852.00	\$ 42,741.00	\$ 44,676.00	\$ 46,723.00				
Bi-Weekly		\$ 1,571.23	\$ 1,643.88	\$ 1,718.31	\$ 1,797.04				
Hourly		\$ 18.71	\$ 19.57	\$ 20.46	\$ 21.39				
C14		\$ 42,741.00	\$ 44,676.00	\$ 46,723.00	\$ 48,815.00				
Bi-Weekly		\$ 1,643.88	\$ 1,718.31	\$ 1,797.04	\$ 1,877.50				
Hourly		\$ 19.57	\$ 20.46	\$ 21.39	\$ 22.35				

		C		D		E		F	
		Start	1 Year	3 Year	5 Year				
C15		\$ 44,676.00	\$ 46,723.00	\$ 48,815.00	\$ 51,087.00				
Bi-Weekly		\$ 1,718.31	\$ 1,797.04	\$ 1,877.50	\$ 1,964.88				
Hourly		\$ 20.46	\$ 21.39	\$ 22.35	\$ 23.39				
C16		\$ 46,723.00	\$ 48,815.00	\$ 51,087.00	\$ 53,427.00				
Bi-Weekly		\$ 1,797.04	\$ 1,877.50	\$ 1,964.88	\$ 2,054.88				
Hourly		\$ 21.39	\$ 22.35	\$ 23.39	\$ 24.46				
C17		\$ 48,815.00	\$ 51,087.00	\$ 53,427.00	\$ 55,901.00				
Bi-Weekly		\$ 1,877.50	\$ 1,964.88	\$ 2,054.88	\$ 2,150.04				
Hourly		\$ 22.35	\$ 23.39	\$ 24.46	\$ 25.60				
C18		\$ 51,087.00	\$ 53,427.00	\$ 55,901.00	\$ 58,488.00				
Bi-Weekly		\$ 1,964.88	\$ 2,054.88	\$ 2,150.04	\$ 2,249.54				
Hourly		\$ 23.39	\$ 24.46	\$ 25.60	\$ 26.78				

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Trade Service Salary Schedule
2018/2019

	C		D		E		F	
	Start	1 Year	3 Year	5 Year	Start	1 Year	3 Year	5 Year
W 1	\$ 25,006.00	\$ 26,091.00	\$ 27,196.00	\$ 28,401.00	\$ 28,401.00	\$ 27,196.00	\$ 28,401.00	\$ 28,401.00
Bi-Weekly	\$ 961.77	\$ 1,003.50	\$ 1,046.00	\$ 1,092.35	\$ 1,092.35	\$ 1,046.00	\$ 1,092.35	\$ 1,092.35
Hourly	\$ 12.82	\$ 13.38	\$ 13.95	\$ 14.56	\$ 14.56	\$ 13.95	\$ 14.56	\$ 14.56
W 2	\$ 26,091.00	\$ 27,196.00	\$ 28,401.00	\$ 29,666.00	\$ 29,666.00	\$ 28,401.00	\$ 29,666.00	\$ 29,666.00
Bi-Weekly	\$ 1,003.50	\$ 1,046.00	\$ 1,092.35	\$ 1,141.00	\$ 1,141.00	\$ 1,092.35	\$ 1,141.00	\$ 1,141.00
Hourly	\$ 13.38	\$ 13.95	\$ 14.56	\$ 15.21	\$ 15.21	\$ 14.56	\$ 15.21	\$ 15.21
W 3	\$ 27,196.00	\$ 28,401.00	\$ 29,666.00	\$ 31,012.00	\$ 31,012.00	\$ 29,666.00	\$ 31,012.00	\$ 31,012.00
Bi-Weekly	\$ 1,046.00	\$ 1,092.35	\$ 1,141.00	\$ 1,192.77	\$ 1,192.77	\$ 1,141.00	\$ 1,192.77	\$ 1,192.77
Hourly	\$ 13.95	\$ 14.56	\$ 15.21	\$ 15.90	\$ 15.90	\$ 15.21	\$ 15.90	\$ 15.90
W 4	\$ 28,401.00	\$ 29,666.00	\$ 31,012.00	\$ 32,378.00	\$ 32,378.00	\$ 31,012.00	\$ 32,378.00	\$ 32,378.00
Bi-Weekly	\$ 1,092.35	\$ 1,141.00	\$ 1,192.77	\$ 1,245.31	\$ 1,245.31	\$ 1,192.77	\$ 1,245.31	\$ 1,245.31
Hourly	\$ 14.56	\$ 15.21	\$ 15.90	\$ 16.60	\$ 16.60	\$ 15.90	\$ 16.60	\$ 16.60
W 5	\$ 29,666.00	\$ 31,012.00	\$ 32,378.00	\$ 33,804.00	\$ 33,804.00	\$ 32,378.00	\$ 33,804.00	\$ 33,804.00
Bi-Weekly	\$ 1,141.00	\$ 1,192.77	\$ 1,245.31	\$ 1,300.15	\$ 1,300.15	\$ 1,245.31	\$ 1,300.15	\$ 1,300.15
Hourly	\$ 15.21	\$ 15.90	\$ 16.60	\$ 17.34	\$ 17.34	\$ 16.60	\$ 17.34	\$ 17.34
W 6	\$ 31,012.00	\$ 32,378.00	\$ 33,804.00	\$ 35,330.00	\$ 35,330.00	\$ 33,804.00	\$ 35,330.00	\$ 35,330.00
Bi-Weekly	\$ 1,192.77	\$ 1,245.31	\$ 1,300.15	\$ 1,358.85	\$ 1,358.85	\$ 1,300.15	\$ 1,358.85	\$ 1,358.85
Hourly	\$ 15.90	\$ 16.60	\$ 17.34	\$ 18.12	\$ 18.12	\$ 17.34	\$ 18.12	\$ 18.12
W 7	\$ 32,378.00	\$ 33,804.00	\$ 35,330.00	\$ 36,957.00	\$ 36,957.00	\$ 35,330.00	\$ 36,957.00	\$ 36,957.00
Bi-Weekly	\$ 1,245.31	\$ 1,300.15	\$ 1,358.85	\$ 1,421.42	\$ 1,421.42	\$ 1,358.85	\$ 1,421.42	\$ 1,421.42
Hourly	\$ 16.60	\$ 17.34	\$ 18.12	\$ 18.95	\$ 18.95	\$ 18.12	\$ 18.95	\$ 18.95
W 8	\$ 33,804.00	\$ 35,330.00	\$ 36,957.00	\$ 38,624.00	\$ 38,624.00	\$ 36,957.00	\$ 38,624.00	\$ 38,624.00
Bi-Weekly	\$ 1,300.15	\$ 1,358.85	\$ 1,421.42	\$ 1,485.54	\$ 1,485.54	\$ 1,421.42	\$ 1,485.54	\$ 1,485.54
Hourly	\$ 17.34	\$ 18.12	\$ 18.95	\$ 19.81	\$ 19.81	\$ 18.95	\$ 19.81	\$ 19.81
W 9	\$ 35,330.00	\$ 36,957.00	\$ 38,624.00	\$ 40,371.00	\$ 40,371.00	\$ 38,624.00	\$ 40,371.00	\$ 40,371.00
Bi-Weekly	\$ 1,358.85	\$ 1,421.42	\$ 1,485.54	\$ 1,552.73	\$ 1,552.73	\$ 1,485.54	\$ 1,552.73	\$ 1,552.73
Hourly	\$ 18.12	\$ 18.95	\$ 19.81	\$ 20.70	\$ 20.70	\$ 19.81	\$ 20.70	\$ 20.70
W 10	\$ 36,957.00	\$ 38,624.00	\$ 40,371.00	\$ 42,199.00	\$ 42,199.00	\$ 40,371.00	\$ 42,199.00	\$ 42,199.00
Bi-Weekly	\$ 1,421.42	\$ 1,485.54	\$ 1,552.73	\$ 1,623.04	\$ 1,623.04	\$ 1,552.73	\$ 1,623.04	\$ 1,623.04
Hourly	\$ 18.95	\$ 19.81	\$ 20.70	\$ 21.64	\$ 21.64	\$ 20.70	\$ 21.64	\$ 21.64

	C		D		E		F	
	Start	1 Year	3 Year	5 Year	Start	1 Year	3 Year	5 Year
W 11	\$ 38,624.00	\$ 40,371.00	\$ 42,199.00	\$ 44,087.00	\$ 44,087.00	\$ 42,199.00	\$ 44,087.00	\$ 44,087.00
Bi-Weekly	\$ 1,485.54	\$ 1,552.73	\$ 1,623.04	\$ 1,695.65	\$ 1,695.65	\$ 1,623.04	\$ 1,695.65	\$ 1,695.65
Hourly	\$ 19.81	\$ 20.70	\$ 21.64	\$ 22.61	\$ 22.61	\$ 21.64	\$ 22.61	\$ 22.61
W 12	\$ 40,371.00	\$ 42,199.00	\$ 44,087.00	\$ 46,075.00	\$ 46,075.00	\$ 44,087.00	\$ 46,075.00	\$ 46,075.00
Bi-Weekly	\$ 1,552.73	\$ 1,623.04	\$ 1,695.65	\$ 1,772.12	\$ 1,772.12	\$ 1,695.65	\$ 1,772.12	\$ 1,772.12
Hourly	\$ 20.70	\$ 21.64	\$ 22.61	\$ 23.63	\$ 23.63	\$ 22.61	\$ 23.63	\$ 23.63
W 13	\$ 42,199.00	\$ 44,087.00	\$ 46,075.00	\$ 48,164.00	\$ 48,164.00	\$ 46,075.00	\$ 48,164.00	\$ 48,164.00
Bi-Weekly	\$ 1,623.04	\$ 1,695.65	\$ 1,772.12	\$ 1,852.46	\$ 1,852.46	\$ 1,772.12	\$ 1,852.46	\$ 1,852.46
Hourly	\$ 21.64	\$ 22.61	\$ 23.63	\$ 24.70	\$ 24.70	\$ 23.63	\$ 24.70	\$ 24.70
W 14	\$ 44,087.00	\$ 46,075.00	\$ 48,164.00	\$ 50,293.00	\$ 50,293.00	\$ 48,164.00	\$ 50,293.00	\$ 50,293.00
Bi-Weekly	\$ 1,695.65	\$ 1,772.12	\$ 1,852.46	\$ 1,934.35	\$ 1,934.35	\$ 1,852.46	\$ 1,934.35	\$ 1,934.35
Hourly	\$ 22.61	\$ 23.63	\$ 24.70	\$ 25.79	\$ 25.79	\$ 24.70	\$ 25.79	\$ 25.79
W 15	\$ 46,075.00	\$ 48,164.00	\$ 50,293.00	\$ 52,563.00	\$ 52,563.00	\$ 50,293.00	\$ 52,563.00	\$ 52,563.00
Bi-Weekly	\$ 1,772.12	\$ 1,852.46	\$ 1,934.35	\$ 2,021.65	\$ 2,021.65	\$ 1,934.35	\$ 2,021.65	\$ 2,021.65
Hourly	\$ 23.63	\$ 24.70	\$ 25.79	\$ 26.96	\$ 26.96	\$ 25.79	\$ 26.96	\$ 26.96

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**Trade Service Salary Schedule
2018/2019**

10 Years Longevity *1.025 (2.5% of original salary)

	C	D	E	F
	Start	1 Year	3 Year	5 Year
W 1	\$ 25,629.00	\$ 26,734.00	\$ 27,878.00	\$ 29,104.00
Bi-Weekly	\$ 985.73	\$ 1,028.23	\$ 1,072.23	\$ 1,119.38
Hourly	\$ 13.14	\$ 13.71	\$ 14.30	\$ 14.93
W 2	\$ 26,734.00	\$ 27,878.00	\$ 29,104.00	\$ 30,409.00
Bi-Weekly	\$ 1,028.23	\$ 1,072.23	\$ 1,119.38	\$ 1,169.58
Hourly	\$ 13.71	\$ 14.30	\$ 14.93	\$ 15.59
W 3	\$ 27,878.00	\$ 29,104.00	\$ 30,409.00	\$ 31,795.00
Bi-Weekly	\$ 1,072.23	\$ 1,119.38	\$ 1,169.58	\$ 1,222.88
Hourly	\$ 14.30	\$ 14.93	\$ 15.59	\$ 16.31
W 4	\$ 29,104.00	\$ 30,409.00	\$ 31,795.00	\$ 33,181.00
Bi-Weekly	\$ 1,119.38	\$ 1,169.58	\$ 1,222.88	\$ 1,276.19
Hourly	\$ 14.93	\$ 15.59	\$ 16.31	\$ 17.02
W 5	\$ 30,409.00	\$ 31,795.00	\$ 33,181.00	\$ 34,647.00
Bi-Weekly	\$ 1,169.58	\$ 1,222.88	\$ 1,276.19	\$ 1,332.58
Hourly	\$ 15.59	\$ 16.31	\$ 17.02	\$ 17.77
W 6	\$ 31,795.00	\$ 33,181.00	\$ 34,647.00	\$ 36,214.00
Bi-Weekly	\$ 1,222.88	\$ 1,276.19	\$ 1,332.58	\$ 1,392.85
Hourly	\$ 16.31	\$ 17.02	\$ 17.77	\$ 18.57
W 7	\$ 33,181.00	\$ 34,647.00	\$ 36,214.00	\$ 37,881.00
Bi-Weekly	\$ 1,276.19	\$ 1,332.58	\$ 1,392.85	\$ 1,456.96
Hourly	\$ 17.02	\$ 17.77	\$ 18.57	\$ 19.43
W 8	\$ 34,647.00	\$ 36,214.00	\$ 37,881.00	\$ 39,588.00
Bi-Weekly	\$ 1,332.58	\$ 1,392.85	\$ 1,456.96	\$ 1,522.62
Hourly	\$ 17.77	\$ 18.57	\$ 19.43	\$ 20.30
W 9	\$ 36,214.00	\$ 37,881.00	\$ 39,588.00	\$ 41,376.00
Bi-Weekly	\$ 1,392.85	\$ 1,456.96	\$ 1,522.62	\$ 1,591.38
Hourly	\$ 18.57	\$ 19.43	\$ 20.30	\$ 21.22
W 10	\$ 37,881.00	\$ 39,588.00	\$ 41,376.00	\$ 43,264.00
Bi-Weekly	\$ 1,456.96	\$ 1,522.62	\$ 1,591.38	\$ 1,664.00
Hourly	\$ 19.43	\$ 20.30	\$ 21.22	\$ 22.19

	C	D	E	F
	Start	1 Year	3 Year	5 Year
W 11	\$ 39,588.00	\$ 41,376.00	\$ 43,264.00	\$ 45,192.00
Bi-Weekly	\$ 1,522.62	\$ 1,591.38	\$ 1,664.00	\$ 1,738.15
Hourly	\$ 20.30	\$ 21.22	\$ 22.19	\$ 23.18
W 12	\$ 41,376.00	\$ 43,264.00	\$ 45,192.00	\$ 47,220.00
Bi-Weekly	\$ 1,591.38	\$ 1,664.00	\$ 1,738.15	\$ 1,816.15
Hourly	\$ 21.22	\$ 22.19	\$ 23.18	\$ 24.22
W 13	\$ 43,264.00	\$ 45,192.00	\$ 47,220.00	\$ 49,369.00
Bi-Weekly	\$ 1,664.00	\$ 1,738.15	\$ 1,816.15	\$ 1,898.81
Hourly	\$ 22.19	\$ 23.18	\$ 24.22	\$ 25.32
W 14	\$ 45,192.00	\$ 47,220.00	\$ 49,369.00	\$ 51,559.00
Bi-Weekly	\$ 1,738.15	\$ 1,816.15	\$ 1,898.81	\$ 1,983.04
Hourly	\$ 23.18	\$ 24.22	\$ 25.32	\$ 26.44
W 15	\$ 47,220.00	\$ 49,369.00	\$ 51,559.00	\$ 53,868.00
Bi-Weekly	\$ 1,816.15	\$ 1,898.81	\$ 1,983.04	\$ 2,071.85
Hourly	\$ 24.22	\$ 25.32	\$ 26.44	\$ 27.62

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Trade Service Salary Schedule 2018/2019

15 Years Longevity *1.05 (5% of original salary)

	C		D		E		F	
	Start	1 Year	3 Year	5 Year	Start	1 Year	3 Year	5 Year
W 1	\$ 26,252.00	\$ 27,396.00	\$ 28,561.00	\$ 29,827.00	\$ 26,252.00	\$ 27,396.00	\$ 28,561.00	\$ 29,827.00
Bi-Weekly	\$ 1,009.69	\$ 1,053.69	\$ 1,098.50	\$ 1,147.19	\$ 1,009.69	\$ 1,053.69	\$ 1,098.50	\$ 1,147.19
Hourly	\$ 13.46	\$ 14.05	\$ 14.65	\$ 15.30	\$ 13.46	\$ 14.05	\$ 14.65	\$ 15.30
W 2	\$ 27,396.00	\$ 28,561.00	\$ 29,827.00	\$ 31,152.00	\$ 27,396.00	\$ 28,561.00	\$ 29,827.00	\$ 31,152.00
Bi-Weekly	\$ 1,053.69	\$ 1,098.50	\$ 1,147.19	\$ 1,198.15	\$ 1,053.69	\$ 1,098.50	\$ 1,147.19	\$ 1,198.15
Hourly	\$ 14.05	\$ 14.65	\$ 15.30	\$ 15.98	\$ 14.05	\$ 14.65	\$ 15.30	\$ 15.98
W 3	\$ 28,561.00	\$ 29,827.00	\$ 31,152.00	\$ 32,642.00	\$ 28,561.00	\$ 29,827.00	\$ 31,152.00	\$ 32,642.00
Bi-Weekly	\$ 1,098.50	\$ 1,147.19	\$ 1,198.15	\$ 1,255.46	\$ 1,098.50	\$ 1,147.19	\$ 1,198.15	\$ 1,255.46
Hourly	\$ 14.65	\$ 15.30	\$ 15.98	\$ 16.74	\$ 14.65	\$ 15.30	\$ 15.98	\$ 16.74
W 4	\$ 29,827.00	\$ 31,152.00	\$ 32,642.00	\$ 34,004.00	\$ 29,827.00	\$ 31,152.00	\$ 32,642.00	\$ 34,004.00
Bi-Weekly	\$ 1,147.19	\$ 1,198.15	\$ 1,255.46	\$ 1,307.85	\$ 1,147.19	\$ 1,198.15	\$ 1,255.46	\$ 1,307.85
Hourly	\$ 15.30	\$ 15.98	\$ 16.74	\$ 17.44	\$ 15.30	\$ 15.98	\$ 16.74	\$ 17.44
W 5	\$ 31,152.00	\$ 32,642.00	\$ 34,004.00	\$ 35,491.00	\$ 31,152.00	\$ 32,642.00	\$ 34,004.00	\$ 35,491.00
Bi-Weekly	\$ 1,198.15	\$ 1,255.46	\$ 1,307.85	\$ 1,365.04	\$ 1,198.15	\$ 1,255.46	\$ 1,307.85	\$ 1,365.04
Hourly	\$ 15.98	\$ 16.74	\$ 17.44	\$ 18.20	\$ 15.98	\$ 16.74	\$ 17.44	\$ 18.20
W 6	\$ 32,642.00	\$ 34,004.00	\$ 35,491.00	\$ 36,017.00	\$ 32,642.00	\$ 34,004.00	\$ 35,491.00	\$ 36,017.00
Bi-Weekly	\$ 1,255.46	\$ 1,307.85	\$ 1,365.04	\$ 1,385.27	\$ 1,255.46	\$ 1,307.85	\$ 1,365.04	\$ 1,385.27
Hourly	\$ 16.74	\$ 17.44	\$ 18.20	\$ 18.47	\$ 16.74	\$ 17.44	\$ 18.20	\$ 18.47
W 7	\$ 34,004.00	\$ 35,491.00	\$ 36,017.00	\$ 36,017.00	\$ 34,004.00	\$ 35,491.00	\$ 36,017.00	\$ 36,017.00
Bi-Weekly	\$ 1,307.85	\$ 1,365.04	\$ 1,385.27	\$ 1,385.27	\$ 1,307.85	\$ 1,365.04	\$ 1,385.27	\$ 1,385.27
Hourly	\$ 17.44	\$ 18.20	\$ 18.47	\$ 18.47	\$ 17.44	\$ 18.20	\$ 18.47	\$ 18.47
W 8	\$ 35,491.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00	\$ 35,491.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00
Bi-Weekly	\$ 1,365.04	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27	\$ 1,365.04	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27
Hourly	\$ 18.20	\$ 18.47	\$ 18.47	\$ 18.47	\$ 18.20	\$ 18.47	\$ 18.47	\$ 18.47
W 9	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00
Bi-Weekly	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27
Hourly	\$ 18.47	\$ 18.47	\$ 18.47	\$ 18.47	\$ 18.47	\$ 18.47	\$ 18.47	\$ 18.47
W 10	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00	\$ 36,017.00
Bi-Weekly	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27	\$ 1,385.27
Hourly	\$ 18.47	\$ 18.47	\$ 18.47	\$ 18.47	\$ 18.47	\$ 18.47	\$ 18.47	\$ 18.47

	C		D		E		F	
	Start	1 Year	3 Year	5 Year	Start	1 Year	3 Year	5 Year
W 11	\$ 39,371.00	\$ 42,400.00	\$ 44,308.00	\$ 46,296.00	\$ 39,371.00	\$ 42,400.00	\$ 44,308.00	\$ 46,296.00
Bi-Weekly	\$ 1,514.27	\$ 1,630.77	\$ 1,704.15	\$ 1,780.62	\$ 1,514.27	\$ 1,630.77	\$ 1,704.15	\$ 1,780.62
Hourly	\$ 20.19	\$ 21.74	\$ 22.72	\$ 24.81	\$ 20.19	\$ 21.74	\$ 22.72	\$ 24.81
W 12	\$ 42,400.00	\$ 44,308.00	\$ 46,296.00	\$ 48,385.00	\$ 42,400.00	\$ 44,308.00	\$ 46,296.00	\$ 48,385.00
Bi-Weekly	\$ 1,630.77	\$ 1,704.15	\$ 1,780.62	\$ 1,860.96	\$ 1,630.77	\$ 1,704.15	\$ 1,780.62	\$ 1,860.96
Hourly	\$ 21.74	\$ 22.72	\$ 24.81	\$ 25.94	\$ 21.74	\$ 22.72	\$ 24.81	\$ 25.94
W 13	\$ 44,308.00	\$ 46,296.00	\$ 48,385.00	\$ 50,575.00	\$ 44,308.00	\$ 46,296.00	\$ 48,385.00	\$ 50,575.00
Bi-Weekly	\$ 1,704.15	\$ 1,780.62	\$ 1,860.96	\$ 1,945.19	\$ 1,704.15	\$ 1,780.62	\$ 1,860.96	\$ 1,945.19
Hourly	\$ 22.72	\$ 23.74	\$ 24.81	\$ 25.94	\$ 22.72	\$ 23.74	\$ 24.81	\$ 25.94
W 14	\$ 46,296.00	\$ 48,385.00	\$ 50,575.00	\$ 52,804.00	\$ 46,296.00	\$ 48,385.00	\$ 50,575.00	\$ 52,804.00
Bi-Weekly	\$ 1,780.62	\$ 1,860.96	\$ 1,945.19	\$ 2,030.92	\$ 1,780.62	\$ 1,860.96	\$ 1,945.19	\$ 2,030.92
Hourly	\$ 23.74	\$ 24.81	\$ 25.94	\$ 27.08	\$ 23.74	\$ 24.81	\$ 25.94	\$ 27.08
W 15	\$ 48,385.00	\$ 50,575.00	\$ 52,804.00	\$ 55,194.00	\$ 48,385.00	\$ 50,575.00	\$ 52,804.00	\$ 55,194.00
Bi-Weekly	\$ 1,860.96	\$ 1,945.19	\$ 2,030.92	\$ 2,122.85	\$ 1,860.96	\$ 1,945.19	\$ 2,030.92	\$ 2,122.85
Hourly	\$ 24.81	\$ 25.94	\$ 27.08	\$ 28.30	\$ 24.81	\$ 25.94	\$ 27.08	\$ 28.30

Approved by Council 03/26/2018
 Effective Date: 04/01/2018
 Date Printed: 5/9/2019

Trade Service Salary Schedule
2018/2019

20 Years Longevity *1.075 (7.5% of original salary)

	C		D		E		F	
	Start	1 Year	1 Year	3 Year	3 Year	5 Year	5 Year	5 Year
W 1	\$ 26,874.00	\$ 28,039.00	\$ 28,039.00	\$ 29,244.00	\$ 29,244.00	\$ 29,827.00	\$ 29,827.00	\$ 29,827.00
Bi-Weekly	\$ 1,033.62	\$ 1,078.42	\$ 1,078.42	\$ 1,124.77	\$ 1,124.77	\$ 1,147.19	\$ 1,147.19	\$ 1,147.19
Hourly	\$ 13.78	\$ 14.38	\$ 14.38	\$ 15.00	\$ 15.00	\$ 15.30	\$ 15.30	\$ 15.30
W 2	\$ 28,039.00	\$ 29,244.00	\$ 29,244.00	\$ 29,827.00	\$ 29,827.00	\$ 31,895.00	\$ 31,895.00	\$ 31,895.00
Bi-Weekly	\$ 1,078.42	\$ 1,124.77	\$ 1,124.77	\$ 1,147.19	\$ 1,147.19	\$ 1,226.73	\$ 1,226.73	\$ 1,226.73
Hourly	\$ 14.38	\$ 15.00	\$ 15.00	\$ 15.30	\$ 15.30	\$ 16.36	\$ 16.36	\$ 16.36
W 3	\$ 29,244.00	\$ 29,827.00	\$ 29,827.00	\$ 31,895.00	\$ 31,895.00	\$ 33,342.00	\$ 33,342.00	\$ 33,342.00
Bi-Weekly	\$ 1,124.77	\$ 1,147.19	\$ 1,147.19	\$ 1,226.73	\$ 1,226.73	\$ 1,282.38	\$ 1,282.38	\$ 1,282.38
Hourly	\$ 15.00	\$ 15.30	\$ 15.30	\$ 16.36	\$ 16.36	\$ 17.10	\$ 17.10	\$ 17.10
W 4	\$ 29,827.00	\$ 31,895.00	\$ 31,895.00	\$ 33,342.00	\$ 33,342.00	\$ 34,808.00	\$ 34,808.00	\$ 34,808.00
Bi-Weekly	\$ 1,147.19	\$ 1,226.73	\$ 1,226.73	\$ 1,282.38	\$ 1,282.38	\$ 1,338.77	\$ 1,338.77	\$ 1,338.77
Hourly	\$ 15.30	\$ 16.36	\$ 16.36	\$ 17.10	\$ 17.10	\$ 17.85	\$ 17.85	\$ 17.85
W 5	\$ 31,895.00	\$ 33,342.00	\$ 33,342.00	\$ 34,808.00	\$ 34,808.00	\$ 36,334.00	\$ 36,334.00	\$ 36,334.00
Bi-Weekly	\$ 1,226.73	\$ 1,282.38	\$ 1,282.38	\$ 1,338.77	\$ 1,338.77	\$ 1,397.46	\$ 1,397.46	\$ 1,397.46
Hourly	\$ 16.36	\$ 17.10	\$ 17.10	\$ 17.85	\$ 17.85	\$ 18.63	\$ 18.63	\$ 18.63
W 6	\$ 33,342.00	\$ 34,808.00	\$ 34,808.00	\$ 36,334.00	\$ 36,334.00	\$ 37,981.00	\$ 37,981.00	\$ 37,981.00
Bi-Weekly	\$ 1,282.38	\$ 1,338.77	\$ 1,338.77	\$ 1,397.46	\$ 1,397.46	\$ 1,460.81	\$ 1,460.81	\$ 1,460.81
Hourly	\$ 17.10	\$ 17.85	\$ 17.85	\$ 18.63	\$ 18.63	\$ 19.48	\$ 19.48	\$ 19.48
W 7	\$ 34,808.00	\$ 36,334.00	\$ 36,334.00	\$ 37,981.00	\$ 37,981.00	\$ 39,729.00	\$ 39,729.00	\$ 39,729.00
Bi-Weekly	\$ 1,338.77	\$ 1,397.46	\$ 1,397.46	\$ 1,460.81	\$ 1,460.81	\$ 1,528.04	\$ 1,528.04	\$ 1,528.04
Hourly	\$ 17.85	\$ 18.63	\$ 18.63	\$ 19.48	\$ 19.48	\$ 20.37	\$ 20.37	\$ 20.37
W 8	\$ 36,334.00	\$ 37,981.00	\$ 37,981.00	\$ 39,729.00	\$ 39,729.00	\$ 41,516.00	\$ 41,516.00	\$ 41,516.00
Bi-Weekly	\$ 1,397.46	\$ 1,460.81	\$ 1,460.81	\$ 1,528.04	\$ 1,528.04	\$ 1,596.77	\$ 1,596.77	\$ 1,596.77
Hourly	\$ 18.63	\$ 19.48	\$ 19.48	\$ 20.37	\$ 20.37	\$ 21.29	\$ 21.29	\$ 21.29
W 9	\$ 37,981.00	\$ 39,729.00	\$ 39,729.00	\$ 41,516.00	\$ 41,516.00	\$ 43,404.00	\$ 43,404.00	\$ 43,404.00
Bi-Weekly	\$ 1,460.81	\$ 1,528.04	\$ 1,528.04	\$ 1,596.77	\$ 1,596.77	\$ 1,669.38	\$ 1,669.38	\$ 1,669.38
Hourly	\$ 19.48	\$ 20.37	\$ 20.37	\$ 21.29	\$ 21.29	\$ 22.26	\$ 22.26	\$ 22.26
W 10	\$ 39,729.00	\$ 41,516.00	\$ 41,516.00	\$ 43,404.00	\$ 43,404.00	\$ 45,362.00	\$ 45,362.00	\$ 45,362.00
Bi-Weekly	\$ 1,528.04	\$ 1,596.77	\$ 1,596.77	\$ 1,669.38	\$ 1,669.38	\$ 1,744.69	\$ 1,744.69	\$ 1,744.69
Hourly	\$ 20.37	\$ 21.29	\$ 21.29	\$ 22.26	\$ 22.26	\$ 23.26	\$ 23.26	\$ 23.26

	C		D		E		F	
	Start	1 Year	1 Year	3 Year	3 Year	5 Year	5 Year	5 Year
W 11	\$ 41,516.00	\$ 43,404.00	\$ 43,404.00	\$ 45,362.00	\$ 45,362.00	\$ 47,401.00	\$ 47,401.00	\$ 47,401.00
Bi-Weekly	\$ 1,596.77	\$ 1,669.38	\$ 1,669.38	\$ 1,744.69	\$ 1,744.69	\$ 1,823.12	\$ 1,823.12	\$ 1,823.12
Hourly	\$ 21.29	\$ 22.26	\$ 22.26	\$ 23.26	\$ 23.26	\$ 24.31	\$ 24.31	\$ 24.31
W 12	\$ 43,404.00	\$ 45,362.00	\$ 45,362.00	\$ 47,401.00	\$ 47,401.00	\$ 49,530.00	\$ 49,530.00	\$ 49,530.00
Bi-Weekly	\$ 1,669.38	\$ 1,744.69	\$ 1,744.69	\$ 1,823.12	\$ 1,823.12	\$ 1,905.00	\$ 1,905.00	\$ 1,905.00
Hourly	\$ 22.26	\$ 23.26	\$ 23.26	\$ 24.31	\$ 24.31	\$ 25.40	\$ 25.40	\$ 25.40
W 13	\$ 45,362.00	\$ 47,401.00	\$ 47,401.00	\$ 49,530.00	\$ 49,530.00	\$ 51,780.00	\$ 51,780.00	\$ 51,780.00
Bi-Weekly	\$ 1,744.69	\$ 1,823.12	\$ 1,823.12	\$ 1,905.00	\$ 1,905.00	\$ 1,991.54	\$ 1,991.54	\$ 1,991.54
Hourly	\$ 23.26	\$ 24.31	\$ 24.31	\$ 25.40	\$ 25.40	\$ 26.55	\$ 26.55	\$ 26.55
W 14	\$ 47,401.00	\$ 49,530.00	\$ 49,530.00	\$ 51,780.00	\$ 51,780.00	\$ 54,069.00	\$ 54,069.00	\$ 54,069.00
Bi-Weekly	\$ 1,823.12	\$ 1,905.00	\$ 1,905.00	\$ 1,991.54	\$ 1,991.54	\$ 2,079.58	\$ 2,079.58	\$ 2,079.58
Hourly	\$ 24.31	\$ 25.40	\$ 25.40	\$ 26.55	\$ 26.55	\$ 27.73	\$ 27.73	\$ 27.73
W 15	\$ 49,530.00	\$ 51,780.00	\$ 51,780.00	\$ 54,069.00	\$ 54,069.00	\$ 56,500.00	\$ 56,500.00	\$ 56,500.00
Bi-Weekly	\$ 1,905.00	\$ 1,991.54	\$ 1,991.54	\$ 2,079.58	\$ 2,079.58	\$ 2,173.08	\$ 2,173.08	\$ 2,173.08
Hourly	\$ 25.40	\$ 26.55	\$ 26.55	\$ 27.73	\$ 27.73	\$ 28.97	\$ 28.97	\$ 28.97

Approved by Council 03/26/2018
Effective Date: 04/01/2018
Date Printed: 5/9/2019

VACATION AND PERSONAL DAYS POLICY

Now, therefore, let it be resolved as follows:

The following vacation schedule shall apply to all full-time employees of the City of Jennings. Vacation and Personal time may be taken in increments of fifteen (15) minutes.

<i>After 1 Year of Employment</i> (5 workdays; Corrections: 40 hours)	One Week Vacation
<i>After 2 Years of Employment</i> (10 workdays; Corrections: 80 hours)	Two Weeks Vacation
<i>After 5 Years of Employment</i> (15 workdays; Corrections: 120 hours)	Three Weeks Vacation
<i>After 10 Years of Employment</i> (20 workdays; Corrections: 160 hours)	Four Weeks Vacation
<i>After 15 Years of Employment</i> (25 workdays; Corrections: 200 hours)	Five Weeks Vacation
<i>After 20 Years of Employment</i> (30 workdays; Corrections: 240 hours)	Six Weeks Vacation

Employees are entitled to such vacation after the anniversary date of their employment, and shall have the 12-month period from anniversary date to next anniversary date to take their vacation. All vacation time due to an employee should be used during the year in which they are entitled to it; *however*, a maximum of five vacation days may be carried over into the next vacation year. These days *cannot* be accrued and carried over into a subsequent year.

All employees shall be permitted to take at least five days of their vacation as individual days or in 15 minute increments to be requested throughout the year.

Employees who are hired in as a department head shall be entitled to one week of vacation during their first year of employment and two weeks on their 1st anniversary date.

In addition, each full-time employee when employed by the City for 6 months shall be entitled to 1 Personal Day, which they have to use within 6 months. Each employee when employed by the City for 1 year shall be entitled to 3 additional Personal Days, which they have to use within 1 year from their anniversary date. After the first anniversary date of employment 4 personal days shall be awarded to employees at the beginning of each new Fiscal Year, April 1st. Employees are permitted to take their personal days as individual days or in 15 minute increments. Employees must use these days during the fiscal year, (4/1 – 3/31).

Scheduling of Vacation and Personal Days is subject to the policy of each Department Head, based on the manpower requirements of each department.

By order of the City Council of the City of Jennings, Missouri, this 25th day of October, 2004.

2019-2020 BUDGET RECAP

<u>ANTICIPATED REVENUE</u>	<u>FY 2019-2020 BUDGET</u>	<u>18-19 BUDGET as amended</u>	<u>FY 17-18 BUDGET</u>
Tax Revenue	\$ 6,243,500.00	\$ 6,142,421.94	\$ 6,253,000.00
License Revenue	\$ 180,350.00	\$ 177,900.00	\$ 178,900.00
Permit and Fee Revenue	\$ 160,000.00	\$ 181,800.00	\$ 188,000.00
Police and Court Revenue	\$ 104,520.00	\$ 169,955.00	\$ 163,400.00
Contracts and other Revenue	\$ 2,209,099.00	\$ 2,167,539.71	\$ 1,221,700.00
TOTAL ANTICIPATED REVENUE	\$ 8,897,469.00	\$ 8,839,616.65	\$ 8,005,000.00
 <u>BUDGETED EXPENSES BY DEPARTMENT</u>			
Transfers Out	\$ -	\$ 150,000.00	\$ 704,000.00
Building	\$ 503,833.39	\$ 531,078.51	\$ 408,132.74
City Clerk	\$ 829,684.89	\$ 728,260.38	\$ 610,249.34
Special Services (reinstated 9/18, now in City Clerk)	\$ -	\$ (27,532.01)	
Legal	\$ 128,935.20	\$ 128,178.50	\$ 129,020.00
Finance	\$ 280,421.23	\$ 270,469.15	\$ 259,346.14
Public Safety/Police	\$ 3,965,550.78	\$ 3,841,885.84	\$ 3,305,984.29
Court	\$ 270,016.29	\$ 291,048.46	\$ 275,405.02
Prosecuter	\$ 31,007.21	\$ 29,120.77	\$ 17,414.09
Corrections	\$ 1,503,718.94	\$ 1,472,580.04	\$ 1,191,873.73
Public Works	\$ 1,083,110.85	\$ 1,086,746.19	\$ 719,492.57
Recreation	\$ 275,086.97	\$ 261,159.61	\$ 228,419.21
TOTAL BUDGETED EXPENDITURES	\$ 8,871,365.75	\$ 8,790,527.45	\$ 7,849,337.12

Anticipated Revenue	\$ 8,897,469.00	\$ 8,839,616.65	\$ 8,005,000.00
Minus Budgeted Expenses	\$ 8,871,365.75	\$ 8,790,527.45	\$ 7,849,337.12
NET	\$ 26,103.25	\$ 49,089.20	\$ 155,662.88

Anticipated balance 4/1/19, general revenue unrestricted fund balance \$ 1,900,000.00

Anticipated balance 4/1/19, general revenue account committed for contin. \$ 1,045,000.00

GENERAL FUND REVENUE

ACCT #	ACCOUNT NAME	FY 2019-2020 Budget	FY 18-19 Budget	FY 17-18 Budget
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TAX REVENUES				
602-00-01	Real Estate Tax *see footnote	\$ 670,000.00	\$ 636,239.08	\$ 800,000.00
604-00-01	Personal Property *see footnote	\$ 120,000.00	\$ 120,000.00	\$ 160,000.00
606-01-01	Electric	\$ 880,000.00	\$ 1,550,000.00	\$ 1,650,000.00
606-02-01	Gas	\$ 350,000.00	(all utilities incl above)	
606-03-01	Water	\$ 125,000.00		
606-04-01	Telephone	\$ 170,000.00		
607-00-01	Proposition P- Public Safety	\$ 800,000.00	\$ 735,600.00	
610-00-01	Intangible Tax	\$ 7,500.00	\$ 6,500.00	\$ 6,000.00
612-00-01	County Road Refunds	\$ 76,000.00	\$ 86,082.86	\$ 80,000.00
614-00-01	Gasoline Tax	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00
616-00-01	Cigarette Tax	\$ 30,000.00	\$ 38,000.00	\$ 38,000.00
617-00-01	Sales Tax *see footnote	\$ 2,575,000.00	\$ 2,525,000.00	\$ 3,050,000.00
618-00-01	Railroad and Utility Tax *see footnote	\$ 40,000.00	\$ 45,000.00	\$ 55,000.00
619-00-01	W.Florissant Bs. Tax *see footnote	\$ -	\$ -	\$ 14,000.00
	SUBTOTAL	\$ 6,243,500.00	\$ 6,142,421.94	\$ 6,253,000.00

LICENSE FEE REVENUE				
622-00-01	Merchant and Manufacturer	\$ 150,000.00	\$ 145,000.00	\$ 145,000.00
624-00-01	Liquor	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00
626-00-01	Coin Vending	\$ 600.00	\$ 600.00	\$ 700.00
628-00-01	Vehicle (Auto, truck, etc)	\$ 21,000.00	\$ 24,000.00	\$ 23,000.00
630-00-01	Dog Tags and Impounding	\$ 50.00	\$ 100.00	\$ 1,200.00
634-00-01	Miscellaneous Licenses	\$ 4,700.00	\$ 4,200.00	\$ 4,500.00
	SUBTOTAL	\$ 180,350.00	\$ 177,900.00	\$ 178,900.00

ACCOUNT NAME

FY 19-20

FY 18-19

FY 17-18

PERMIT AND FEE REVENUE					
640-00-01	Building Permits	\$	15,000.00	\$ 15,000.00	\$ 40,000.00
642-00-01	Street Excavating Permit	\$	10,000.00	\$ 6,000.00	\$ 15,000.00
643-00-01	Plumbing Permits	\$	32,000.00	\$ 19,000.00	\$ 15,000.00
644-00-01	Occupancy Permits	\$	32,000.00	\$ 37,000.00	\$ 35,000.00
645-00-01	Housing Inspections	\$	46,000.00	\$ 49,000.00	\$ 50,000.00
647-00-01	Electrical Permits	\$	10,000.00	\$ 12,000.00	\$ 7,000.00
646-00-01	Heating and A/C Permits	\$	4,000.00	\$ 6,000.00	\$ 6,000.00
654-00-01	Other Permits, Licenses & Fees	\$	6,000.00	\$ 4,000.00	\$ 20,000.00
648-00-01	Vacant Property Registration	\$	5,000.00	\$ 33,800.00	
	SUBTOTAL	\$	160,000.00	\$ 181,800.00	\$ 188,000.00

POLICE/COURT REVENUE					
668-00-01	Judicial Education Fee (3)	\$	800.00	\$ 600.00	\$ 3,300.00
670-00-01	D.W.I. Recoupment Fee <i>ptc</i>	\$	170.00	\$ 255.00	\$ 100.00
671-00-01	Crime Victims (net)	\$	300.00	\$ 1,500.00	\$ 1,000.00
672-00-01	Costs and Fines	\$	95,000.00	\$ 160,000.00	\$ 150,000.00
673-00-01	Officers training <i>ptc</i>	\$	1,600.00	\$ 2,500.00	\$ 2,000.00
674-00-01	Warrant Fees	\$	-	\$ -	\$ -
675-00-01	Inmate Security Surcharge	\$	1,650.00	\$ 1,500.00	\$ 2,000.00
676-00-01	False Alarm Charges	\$	5,000.00	\$ 3,600.00	\$ 4,000.00
678-00-01	Bond Fees and Forfeitures	\$	-	\$ -	\$ 1,000.00
	SUBTOTAL	\$	104,520.00	\$ 169,955.00	\$ 163,400.00

CONTRACTS AND OTHER REVENUE

677-00-01	Security of Municipal Prisoners	\$ 3,000.00	\$ 6,000.00	\$ 2,200.00
680-00-01	Federal Jail	\$ 1,320,000.00	\$ 1,270,000.00	\$ 850,000.00
681-00-01	Commissary Receipts	\$ 20,000.00	\$ 70,000.00	\$ 45,000.00
682-00-01	Telephone Commission	\$ 5,000.00	\$ 2,500.00	\$ 8,000.00
688-00-01	Interest on Investments	\$ 45,000.00	\$ 14,000.00	\$ 10,000.00
690-00-01	Miscellaneous Income (NET)	\$ 45,000.00	\$ 65,000.00	\$ 40,000.00
692-00-01	Rental Income	\$ 26,000.00	\$ 22,000.00	\$ 20,000.00
693-00-01	Concession Stand Income	\$ 500.00	\$ 1,000.00	\$ 2,000.00
694-00-01	Sale of Trash Stickers	\$ 2,000.00	\$ 2,600.00	\$ 2,500.00
697-00-01	Cable T.V. Franchise	\$ 110,000.00	\$ 155,000.00	\$ 160,000.00
698-00-01	Weed Cutting	\$ 50,000.00	\$ 42,000.00	\$ 35,000.00
655-54-01	Park User Fee	\$ 4,000.00	\$ 2,500.00	\$ 4,500.00
656-54-01	Civic Center rental	\$ 16,000.00	\$ 2,500.00	\$ 2,500.00
691-54-01	Community Programs	\$ 8,500.00	\$ 8,000.00	\$ 20,000.00
991-00-02	Transfer in, Capital Improvement	\$ 200,145.00	\$ 198,594.72	
991-00-07	Transfer in, Park Sales Tax	\$ 123,954.00	\$ 125,847.00	\$ 20,000.00
991-00-14	Transfer in, Economic Development	\$ 30,000.00	\$ 30,000.00	
641-00-01	Sale of assets	\$ 200,000.00	\$ 149,997.99	
	SUBTOTAL	\$ 2,209,099.00	\$ 2,167,539.71	\$ 1,221,700.00
	TOTAL REVENUES	\$ 8,897,469.00	\$ 8,839,616.65	\$ 8,005,000.00

* Prior to 2018, several revenue items that must be transferred to other funds upon receipt were shown as general fund sales tax revenue or general fund real estate tax revenue, with a corresponding "transfer out" expense. Beginning in 2018, sales tax and real estate tax revenue will be shown as a net entry, with no transfers out necessary for Police and Fire Pension, West Florissant Business District, or TIF debt reduction.

Transfers Out	FY 19-20	FY 18-19	FY 17-18
* Police & Fire Pension	<i>NOT</i>	<i>NOT</i>	\$ 190,000.00
* WF Bus. Dist.	<i>BEING</i>	<i>BEING</i>	\$ 14,000.00
* TIF Debt Reduction	<i>USED</i>	<i>USED</i>	\$ 500,000.00
Economic Development		\$ 150,000.00	
TOTAL		\$ 150,000.00	\$ 704,000.00

* Prior to 2018, several revenue items that must be transferred to other funds upon receipt were shown as general fund sales tax revenue or general fund real estate tax revenue, with a corresponding "transfer out" expense. Beginning in 2018, sales tax and real estate tax revenue will be shown as a net entry, with no transfers out necessary for Police and Fire Pension, West Florissant Business District, or TIF debt reduction.

DETAIL OF TRANSFERS IN FOR 2019-2020

	Salary	FICA	Health	Dental	Vision	Life	LAGERS	TOTAL
From Capital Improvement:								
PW laborer J.G.	\$ 31,012.00	\$ 2,372.42	\$ 7,800.00	\$ 245.16	\$ 39.36	\$ 171.12	\$ 1,364.53	\$ 43,004.59
PW laborer D.H.	\$ 31,012.00	\$ 2,372.42	\$ 7,800.00	\$ 245.16	\$ 39.36	\$ 171.12	\$ 1,364.53	\$ 43,004.59
PW mechanic T.L.	\$ 43,390.38	\$ 3,319.36	\$ 7,800.00	\$ 613.08	\$ 40.92	\$ 171.12	\$ 1,908.78	\$ 57,244.64
Bldg Maint/CC R.S.	\$ 43,404.00	\$ 3,320.41	\$ 7,800.00	\$ 245.16	\$ 40.92	\$ 171.12	\$ 1,908.78	\$ 56,891.39
TOTAL								\$ 200,145.21
From Park:								
PW Park maint D.O.	\$ 37,881.00	\$ 2,897.90	\$ 7,800.00	\$ 613.08	\$ 40.92	\$ 171.12	\$ 1,666.76	\$ 51,070.78
Park seasonal 31 wks x 37.5 hrs @ \$14.56	\$ 16,926.00	\$ 1,294.84						\$ 18,220.84
Park seasonal "	\$ 16,926.00	\$ 1,294.84						\$ 18,220.84
Park seasonal "	\$ 16,926.00	\$ 1,294.84						\$ 18,220.84
Park seasonal "	\$ 16,926.00	\$ 1,294.84						\$ 18,220.84
TOTAL								\$ 123,954.14
From Economic Development:								
Econ. Dev Specialist M.R. (portion of salary)	\$ 30,000.00							\$ 30,000.00

ACCT# ACCOUNT NAME FY 2019-2020 BUDGET FY 18-19 BUDGET FY 17-18 BUDGET

ACCT#	ACCOUNT NAME	FY 2019-2020 BUDGET	FY 18-19 BUDGET	FY 17-18 BUDGET
	Building Department			
709-10-01	Salaries	\$ 370,736.28	\$ 353,961.60	\$ 309,758.37
720-10-01	FICA	\$ 28,361.33	\$ 27,083.92	\$ 23,696.52
750-10-01	Dues	\$ 550.00	\$ 550.00	\$ 550.00
782-10-01	Supplies	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
796-10-01	LAGERS	\$ 15,188.14	\$ 17,516.37	\$ 12,153.05
798-10-01	Health Insurance	\$ 27,963.16	\$ 57,240.00	\$ 44,674.80
799-10-01	Group Life Insurance	\$ 1,434.48	\$ 1,350.00	\$ 1,200.00
872-10-01	Software Lease, Tablets, Cell Phones	\$ 15,500.00	\$ 13,500.00	\$ 10,200.00
890-10-01	Radio	\$ -	\$ -	\$ -
898-10-01	Mapmaking	\$ 500.00	\$ 476.68	\$ 400.00
950-10-01	Conferences & Schools	\$ 4,500.00	\$ 4,500.00	\$ 1,500.00
891-10-01	Demolition	\$ -	\$ 54,400.00	\$ -
896-10-04	Grass-Cutting-Contract, County-Owned Lots	\$ -	\$ -	\$ -
894-10-04	Grass-Cutting-Contract, Lien Lots	\$ -	\$ -	\$ -
790-10-01	Problem Properties Unit	\$ 35,100.00	\$ -	\$ -
	TOTAL	\$ 503,833.39	\$ 534,578.57	\$ 408,132.74

new line item

demolitions moved to Economic Development Fund

Salaries:	Director	\$ 58,714.00
	Deputy Building Commissioner	\$ 45,679.00
	Economic Development Specialist	\$ 42,485.00
	Code Enforcement Officers (3 F-T)	\$ 101,582.08
	Code Enforcement Officer (1 P-T)	\$ 25,771.20
	Administrative Assistants (2)	\$ 69,104.00
	Permit Clerk	\$ 27,401.00
		\$ 370,736.28

A portion of the salary and benefits of the Economic Development Specialist is covered by money transferred in from the Economic Development Fund, totaling \$30,000.

ACCT#	ACCOUNT NAME	FY 2019-2020 BUDGET	FY 18-19 BUDGET	FY 17-18 BUDGET
	<u>City Clerk's Department</u>			
709-30-01	Salaries	\$ 349,060.42	\$ 263,706.23	\$ 188,441.61
720-30-01	FICA Expenses	\$ 26,703.12	\$ 20,173.53	\$ 14,415.78
721-30-01	Unemployment Compensation	\$ 5,000.00	\$ 8,000.00	\$ 7,000.00
750-30-01	Dues and subscriptions	\$ 11,000.00	\$ 12,430.00	\$ 11,000.00
762-30-01	Utilities (cell phones)	\$ 3,000.00	\$ -	\$ -
766-30-01	Postage	\$ 8,500.00	\$ 12,500.00	\$ 8,500.00
778-30-01	Election Costs	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
782-30-01	Supplies	\$ 11,000.00	\$ 22,100.00	\$ 11,000.00
790-30-01	Consultant	\$ 5,000.00	\$ 3,000.00	\$ -
791-30-01	Personnel Expenses	\$ 16,000.00	\$ 22,000.00	\$ 16,000.00
792-30-01	Bonds & Insurance	\$ 275,000.00	\$ 260,000.00	\$ 275,000.00
795-30-01	Hospitality	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
796-30-01	LAGERS	\$ 15,358.65	\$ 13,665.62	\$ 7,914.55
797-30-01	Wellness Program	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
798-30-01	Health Insurance	\$ 30,059.26	\$ 30,960.00	\$ 26,177.40
799-30-01	Group Life Insurance	\$ 2,503.44	\$ 1,725.00	\$ 1,800.00
850-30-01	*Mileage (all departments)	\$ 500.00	\$ -	\$ -
871-30-01	Jennings newsletter	\$ 12,000.00	\$ 10,000.00	\$ 15,000.00
922-30-01	Advertising	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00
893-30-01	Communication/website/software	\$ 15,000.00	\$ 15,000.00	\$ -
899-30-01	Insurance loss fund	\$ 10,000.00	\$ 2,820.00	\$ -
950-30-01	Conferences & Schools	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
951-30-01	Ward funds	\$ 4,000.00	\$ -	\$ -
	TOTAL	\$ 829,684.89	\$ 728,080.38	\$ 610,249.34
Salaries:	City Clerk	\$ 61,340.00		
	Deputy City Clerk	\$ 38,825.00		
	Administrative Assistant	\$ 32,593.42		
	Receptionist	\$ 26,773.69		
	Special Services Coordinator	\$ 39,656.31		
	Building Maintenance Technician	\$ 43,404.00		
	Part-time	\$ 23,868.00		
	Mayor	\$ 25,000.00		
	Councilmembers (8)	\$ 57,600.00		
		\$ 349,060.42		

* The salary and benefits for the building maintenance technician is covered by money transferred in from capital improvement, totaling \$56,891.39

ACCT#	ACCOUNT NAME	FY 2019-2020 BUDGET	FY 18-19 BUDGET	FY 17-18 BUDGET
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Legal Department				
709-31-01	Salary	\$ 70,380.00	\$ 69,000.00	\$ 69,000.00
720-31-01	FICA Expenses	\$ 5,384.08	\$ 5,278.50	\$ -
788-31-01	Legal Costs	\$ 53,000.00	\$ 53,000.00	\$ 53,000.00
798-31-01	Health Insurance	\$ -	\$ -	\$ -
799-31-01	Group Life Insurance	\$ 171.12	\$ 150.00	\$ 150.00
950-31-01	Conferences & Schools	\$ -	\$ 750.00	\$ 750.00
	TOTAL	\$ 128,935.20	\$ 128,178.50	\$ 122,900.00

Salary: City Attorney \$ 70,380.00

ACCT #	ACCOUNT NAME	FY 2019-2020 BUDGET	FY 18-19 BUDGET	FY 17-18 BUDGET
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<u>Finance Department</u>				
709-32-01	Salaries	\$ 149,745.88	\$ 130,822.23	\$ 123,696.50
720-32-01	FICA Expenses	\$ 11,455.56	\$ 9,760.20	\$ 9,462.78
782-32-01	Supplies	\$ 3,500.00	\$ 3,375.00	\$ 1,500.00
762-32-01	Utilities	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00
796-32-01	LAGERS	\$ 5,565.87	\$ 3,401.72	\$ 4,985.25
798-32-01	Health Insurance	\$ 16,882.80	\$ 10,560.00	\$ 15,051.60
799-32-01	Group Life Insurance	\$ 471.12	\$ 450.00	\$ 450.00
878-32-01	Purchase of Trash Stickers	\$ 3,000.00	\$ 1,700.00	\$ 3,000.00
786-32-01	Accounting/Data Processing	\$ 55,000.00	\$ 77,800.00	\$ 55,000.00
789-32-01	Bank Charges	\$ 4,500.00	\$ 5,200.00	\$ 3,500.00
850-32-04	Mileage (all departments)	\$ -	\$ 100.00	\$ 100.00
893-32-01	Software	\$ 5,000.00	\$ -	\$ 15,000.00
880-32-01	County Clerk	\$ 300.00	\$ 300.00	\$ 300.00
950-32-01	Conference & Schools	\$ 2,000.00	\$ -	\$ 300.00
951-32-04	Ward Funds	\$ -	\$ 4,000.00	\$ 4,000.00
TOTAL		\$ 280,421.23	\$ 270,469.15	\$ 259,346.14

Ward funds moved to City Clerk 2019

Salaries:	Finance Director	\$ 55,202.88
	Accounting Clerk I	\$ 37,143.00
	Finance Clerk	\$ 33,507.00
	Part-time (20 hr/wk)	\$ 23,893.00
		\$ 149,745.88

ACCT #	ACCOUNT NAME	FY 2019-2020 BUDGET	FY 18-19 BUDGET	FY 17-18 BUDGET
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Department of Public Safety/Police

709-40-04	Salaries—	\$ -	\$ -	\$ 51,675.00
710-40-01	DWI <i>ptc</i>	\$ 170.00	\$ 255.00	\$ -
720-40-04	FICA Expense	\$ -	\$ -	\$ 3,953.14
762-40-01	Utilities	\$ 31,300.00	\$ 31,300.00	\$ 31,300.00
782-40-04	Office Supplies	\$ -	\$ -	\$ 750.00
792-40-04	Bonds and Insurance	\$ -	\$ -	\$ -
796-40-04	LAGERS	\$ -	\$ -	\$ 2,170.35
797-40-04	Safety equip	\$ -	\$ -	\$ -
798-40-04	Health Insurance	\$ -	\$ -	\$ 7,285.80
799-40-04	Group Life Insurance	\$ -	\$ -	\$ 150.00
801-40-01	Police Contract	\$ 3,932,480.78	\$ 3,807,830.84	\$ 3,200,000.00
894-40-01	Officers Training <i>ptc</i>	\$ 1,600.00	\$ 2,500.00	\$ 7,700.00
950-40-01	Conferences/Schools-	\$ -	\$ -	\$ 1,000.00
	TOTAL	\$ 3,965,550.78	\$ 3,841,885.84	\$ 3,305,984.29

Acct#	ACCOUNT NAME	FY 19-20 BUDGET	FY 18-19 BUDGET	FY 17-18 BUDGET
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<u>Court</u>				
709-42-01	Salaries	\$	170,168.43	\$
710-42-01	Court Security	\$	17,500.00	\$
720-42-01	FICA Expenses	\$	13,017.88	\$
762-42-01	Utilities	\$	20,000.00	\$
782-42-01	Supplies	\$	5,500.00	\$
788-42-01	Interim Judge/prof. services	\$	2,000.00	\$
796-42-01	LAGERS	\$	5,539.34	\$
798-42-01	Health Insurance	\$	18,963.24	\$
799-42-01	Group Life Insurance	\$	677.40	\$
803-42-01	REJIS	\$	9,000.00	\$
807-42-01	Public Defender	\$	750.00	\$
815-42-01	Prisoner Mental Health	\$	2,700.00	\$
950-42-01	Conferences/Schools *	\$	4,200.00	\$
	TOTAL	\$	270,016.29	\$

	* balance carries over	\$	281,048.46	\$
	TOTAL	\$	275,405.02	\$

Salaries:	Judge	\$	14,994.00
	Court Administrator	\$	37,668.23
	Court Clerks (3 F-T)	\$	87,069.00
	Part-time - Court Clerks (2)	\$	29,437.20
	Comp Time	\$	1,000.00
	TOTAL	\$	170,168.43

ACCT#	ACCOUNT NAME	FY 2019-2020 Budget	FY 18-19 BUDGET	FY 17-18 BUDGET
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PROSECUTOR'S OFFICE

709-44-01	Salaries	\$ 27,112.02	\$ 26,912.00	\$ 16,037.24
720-44-01	FICA Expenses	\$ 2,074.07	\$ 2,058.77	\$ 1,226.85
750-44-01	Dues	\$ 150.00		
782-44-01	Supplies	\$ 500.00		
799-44-01	Group Life Insurance	\$ 171.12	\$ 150.00	\$ 150.00
950-44-01	Conferences/Schools	\$ 1,000.00	\$ -	\$ -
	TOTAL	\$ 31,007.21	\$ 29,120.77	\$ 17,414.09

Salaries: Prosecutor	\$ 11,200.02
Clerk	\$ 15,912.00
	<u>\$ 27,112.02</u>

ACCT #	ACCOUNT NAME	FY 2019-2020 Budget	FY 18-19 BUDGET	FY 17-18 BUDGET
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Corrections Department

709-45-01	Salaries	\$ 832,175.65	\$ 773,170.62	\$ 657,692.74
720-45-01	FICA Expenses	\$ 63,661.44	\$ 71,368.36	\$ 50,313.49
759-45-01	Corrections Equipment	\$ 14,000.00	\$ 9,000.00	\$ -
762-45-01	Utilities	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00
768-45-01	Uniforms	\$ 8,000.00	\$ 6,000.00	\$ 5,400.00
782-45-01	Supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
793-45-01	Emergency Management	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
796-45-01	LAGERS	\$ 32,205.05	\$ 37,401.06	\$ 27,623.10
798-45-01	Health Insurance	\$ 102,573.36	\$ 137,640.00	\$ 131,144.40
799-45-01	Group Life Insurance	\$ 3,103.44	\$ 3,000.00	\$ 2,700.00
803-45-01	REJIS	\$ 5,000.00	\$ -	\$ -
804-45-01	Commissary Expenses	\$ 9,000.00	\$ 9,000.00	\$ 5,000.00
805-45-01	Fed Inmate Meals	\$ 270,000.00	\$ 260,000.00	\$ 160,000.00
806-45-01	Municipal Prisoner Expense	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00
807-45-01	Laundry	\$ 22,000.00	\$ 19,000.00	\$ 10,000.00
815-45-01	Doctor/Prescription Expense	\$ 60,000.00	\$ 60,000.00	\$ 55,000.00
950-45-01	Conferences & Schools	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
	TOTAL	\$ 1,503,718.94	\$ 1,472,580.04	\$ 1,191,873.73

Salaries: Lieutenant

\$ 44,368.00
\$ 143,667.00
\$ 493,898.05
\$ 100,242.60
\$ 50,000.00
\$ 832,175.65

Public Works Department

709-50-01	Salaries *	\$ 768,632.26	\$ 620,834.13	\$ 456,995.68
710-50-01	Temporary Employees	\$	\$ 146,260.00	\$ 35,000.00
720-50-01	FICA Expenses	\$ 58,800.37	\$ 47,493.81	\$ 37,637.67
759-50-01	Equipment & land rental	\$ 2,500.00	\$ 500.00	\$ 2,000.00
762-50-01	Utilities	\$ 39,000.00	\$ 40,000.00	\$ 20,000.00
768-50-01	Uniforms	\$ 37,000.00	\$ 43,000.00	\$ 37,000.00
782-50-01	Supplies	\$ 6,000.00	\$ 8,000.00	\$ 5,000.00
796-50-01	LAGERS	\$ 23,377.02	\$ 31,848.25	\$ 19,193.82
797-50-01	Safety equipment	\$ 3,100.00	\$ 3,100.00	
798-50-01	Health Insurance	\$ 126,197.76	\$ 128,160.00	\$ 94,715.40
799-50-01	Group Life Insurance	\$ 2,503.44	\$ 2,250.00	\$ 1,950.00
814-50-01	Vector control	\$ 3,500.00	\$ 2,400.00	\$ 3,500.00
896-50-04	Grass-cutting (contract)	\$	\$	\$
883-50-01	Hauling, board-up, cameras	\$ 10,000.00	\$ 8,900.00	\$ 5,000.00
900-50-04	*Street Lights	\$	\$	\$
950-50-01	Conferences & Schools	\$ 2,500.00	\$ 500.00	\$ 1,500.00
	TOTAL	\$ 1,083,110.85	\$ 1,083,246.19	\$ 719,492.57

Salaries:	Director	\$ 52,246.00
	Foreman	\$ 36,957.00
	Mechanics (2)	\$ 77,194.38
	Crew leaders (3)	\$ 110,168.00
	Laborers (7)	\$ 222,745.88
	Laborer, part time/seasonal (10)	\$ 238,110.00
	Administrative Assistant	\$ 26,211.00
	Comp time	\$ 5,000.00
		\$ 768,632.26

* The salaries and benefits for one mechanic and two laborers are covered by money transferred into general revenue from capital improvement funds (totaling \$143,253.82).

* The salary and benefits for one park maintenance employee and the salary for four seasonal park employees is covered by money transferred into general revenue from the park fund (salary and benefits = \$51,070.78, seasonal = \$72,883.36, totaling \$123,954.14).

ACCT.#	ACCOUNT NAME	FY 2019-2020 BUDGET	FY 18-19 Budget as amended	FY 17-18 BUDGET
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Recreation Department

709-54-01	Salaries	\$ 175,273.97	\$ 163,121.22	\$ 148,022.00
720-54-01	FICA Expenses	\$ 13,408.46	\$ 12,478.77	\$ 11,323.68
750-54-01	Dues	\$ 2,500.00	\$ 2,100.00	\$ 450.00
759-54-01	Equipment Expense	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00
762-54-01	Utilities	\$ 19,000.00	\$ 19,100.00	\$ 15,000.00
766-54-01	Postage	\$ -	\$ -	\$ -
771-54-01	Concession Stand Supplies	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00
782-54-01	Supplies	\$ 5,000.00	\$ 7,500.00	\$ 7,500.00
796-54-01	LAGERS	\$ 5,946.74	\$ 6,969.62	\$ -
798-54-01	Health Insurance	\$ 17,815.56	\$ 16,140.00	\$ 15,051.60
799-54-01	Group Life Insurance	\$ 642.24	\$ 600.00	\$ 450.00
888-54-01	Community Program Expense/Meals	\$ 24,000.00	\$ 22,550.00	\$ 20,000.00
950-54-01	Conference & Schools	\$ 3,500.00	\$ 1,400.00	\$ 1,400.00
740-54-01	Security*	\$ -	\$ -	\$ -
952-54-01	Special Events*	\$ -	\$ -	\$ -
783-54-01	Youth Commission	\$ 1,000.00	\$ 1,000.00	\$ 500.00
784-54-01	Senior Commission	\$ 1,000.00	\$ 1,200.00	\$ 500.00
	TOTAL	\$ 275,086.97	\$ 261,159.61	\$ 224,197.28

* moved to park fund

Salaries:	Recreation Director	\$ 43,854.31
	Rec. Specialist	\$ 33,508.46
	Admin Asst	\$ 27,983.50
	Bus Driver F-T	\$ 29,807.00
	Bus drive P-T	\$ 10,342.80
	Part-time/seasonal	\$ 29,777.90
	TOTAL	\$ 175,273.97

ACCT#	ACCOUNT NAME	FY 2019-2020 BUDGET	FY 18-19 BUDGET	FY 17-18 BUDGET
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<u>Special Services</u>				
MOVED TO City Clerk				
709-90-01	Salary	\$ -	\$ 19,412.50	\$ -
720-90-01	FICA Expenses	\$ -	\$ 1,485.06	\$ -
750-90-01	Dues	\$ -	\$ 100.00	\$ -
782-90-01	Supplies	\$ -	\$ 1,250.00	\$ -
796-90-01	LAGERS	\$ -	\$ 1,009.45	\$ -
798-90-01	Health Insurance	\$ -	\$ 4,020.00	\$ -
799-90-01	Group Life Insurance	\$ -	\$ 75.00	\$ -
TOTAL		0	\$ 27,352.01	\$ -

This department was re-created by a budget amendment approved by the City Council on 9/24/18. The Special Services Coordinator will work under and report to the City Clerk. These line items were incorporated into the City Clerk's budget for FY 19-20. Line items were transferred into the City Clerk's budget for FY 18-19 approved by Ways and Means.

CITY OF JENNINGS
POLICY ON USE OF FUNDS FROM CAPITAL IMPROVEMENT TAX

Revenue received from the capital improvement tax will be used to purchase, operate and maintain capital improvements and assets, in accordance with Missouri law.

All money received from the tax authorized under the provisions of Section 94.577 RSMO shall be deposited in a special trust fund and used solely for capital improvements and assets, including the operation and maintenance of capital improvements and assets, for so long as the tax shall remain in effect.

A "capital asset" is defined as an asset of a long-term character that is intended to continue to be held or used, including but not limited to land, buildings, machinery, furniture and other equipment, including computer hardware and software, and vehicles.

A "capital improvement" is defined as any capital or fixed asset having an estimated economic useful life of at least two years. An improvement is defined as work that adds to the value of an asset, stops deterioration and lengthens the time it can be used, or adapts it to a different use. Examples include building, rebuilding or overlaying a street, parking lot or sidewalk, improvements to city buildings and property. All costs associated with a specific capital improvement project may be paid from capital improvement funds, including the cost of plans and specifications.

A portion of capital improvement money shall be set aside in a reserve account to cover emergency needs. This reserve shall be (increased to and then) maintained at a minimum balance of \$500,000 plus interest. Withdrawals from the reserve require advance approval by the City Council.

The remaining capital improvement funds shall be split between street repairs and other capital improvements or expenditures, as approved in the annual budget. Capital improvement expenditures for normal maintenance and operation of capital items do not require council approval. Major capital improvement projects and all purchases of major assets from capital improvement must be approved in advance by the City Council. The Mayor may approve capital expenditures of an emergency nature, such as the replacement of a furnace or air conditioner.

Revisions to this policy are subject to the approval of the Jennings City Council.

Revised 3/06, 3/10

Examples of expenses acceptable and not acceptable under capital improvement

Relating to city-owned buildings

Acceptable: all building repairs and improvements to the building (paint, carpeting, furniture, landscaping material) and costs associated with maintaining the building; purchase and maintenance of office equipment

Not acceptable: office supplies

Relating to land

Acceptable: purchase of a building or land; demolition of a building on land owned by the city in order to improve the land; adding a new building, structure or parking lot, fencing

Not acceptable: grass cutting, demolition or clean up of property that does not belong to the city

Relating to vehicles, drivable machinery and equipment/tools:

Acceptable: purchase, operation, repairs and maintenance of vehicles, machinery and equipment

Not acceptable: leasing or renting of equipment

Relating to streets:

All costs associated with the maintenance and repair of streets and islands, including the short-term leasing of equipment necessary for the city to perform a street repair using our own laborers.

CAPITAL IMPROVEMENT BUDGET RECAP

2019/2020

2018/2019

2017/2018

Total anticipated capital improvement revenue for 2019/2020 is \$960,000.

The Capital Improvement Fund has two sub-accounts, "Streets" and (all) "Other".

Capital improvement revenue is divided between the two sub-accounts.

For 19/20, 60% of revenue will go to the Street account and 40% to the "other" account

Anticipated balance, "Street" account 4/1/19	\$	400,000.00	\$	320,000.00	\$	850,968.88
plus 60% of anticipated Capital Improvement Revenue	\$	576,000.00	\$	594,000.00	\$	490,000.00
less budgeted "street" expenditures	\$	776,634.00	\$	738,120.00	\$	951,252.00
Anticipated balance 3/31/20	\$	199,366.00	\$	175,880.00	\$	389,716.88
Anticipated balance, "other" account 4/1/19	\$	635,000.00	\$	620,000.00	\$	503,779.89
plus 40% of anticipated Capital Improvement Revenue	\$	384,000.00	\$	396,000.00	\$	490,000.00
less budgeted "other" expenditures	\$	651,181.21	\$	700,394.72	\$	644,934.78
Anticipated balance 3/31/20	\$	367,818.79	\$	315,605.28	\$	348,845.11

Capital Improvement total anticipated balance as of 03/31/19 \$ 567,184.79

*Does not include Capital Improvement Restricted emergency reserve of \$522,000 as of 4/1/2019

CAPITAL IMPROVEMENT "STREET" EXPENSES		19/20 BUDGET	18/19 BUDGET	17/18 BUDGET
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Line Item	Description			
703-50-02	<u>Equipment Purchases</u>			
	small tools	\$ 5,000.00		
	Elliot M43R boom truck	\$ 154,802.00		
	<i>subtotal for equipment purchases</i>	\$ 159,802.00	\$ 155,000.00	\$ 155,000.00
704-50-02	<u>Equipment Maintenance</u>			
	all equipment			
	<i>subtotal for equipment maintenance</i>	\$ 43,000.00	\$ 43,500.00	\$ 46,520.00
705-50-02	<u>Routine Street Maintenance</u>			
	signs and paint	\$ 3,000.00		
	routine repairs	\$ 25,000.00		
	tree trimming and removal	\$ 10,000.00		
	road striping, crosswalks	\$ 15,000.00		
	small overlays	\$ 15,000.00		
	salt, 800 tons	\$ 50,000.00		
	crack filler	\$ 15,000.00		
	street lights	\$ 200,000.00		
	slurry seal	\$ 4,000.00		
	EZ street	\$ 15,000.00		
	concrete repair	\$ 5,000.00		
	<i>subtotal for routine street maintenance</i>	\$ 357,000.00	\$ 362,000.00	\$ 375,000.00
706-50-02	<u>Major Street Repair @ \$70/ton</u>			
overlays:	Huiskamp (Glendale to Solway)	\$ 22,946.00		
	Mary (Cozens to College)	\$ 51,667.00		
	Boyce (Center to Dorwood)	\$ 17,017.00		
	Westchester	\$ 19,173.00		
	McLaran (Clifton to Akin)	\$ 24,409.00		
	Marge	\$ 21,945.00		
	Wescott	\$ 26,719.00		
	Switzer (JSR to Clifton)	\$ 32,956.00		
	<i>subtotal for major street repairs</i>	\$ 216,832.00	\$ 177,620.00	\$ 374,732.00
	TOTAL	\$ 776,634.00	\$ 738,120.00	\$ 951,252.00

CAPITAL IMPROVEMENT - OTHER		19-20 BUDGET	18/19 BUDGET	17/18 BUDGET
Line Item	Description			
Fin Dept	<u>Salaries (transfer-out to general revenue)</u>			
990-00-02	Salaries (4=Building & vehicle maintenance & 2 laborers)	\$ 148,818.38		
	FICA Expense	\$ 11,384.61		
	LAGERS	\$ 6,548.62		
	Health Insurance	\$ 32,709.12		
	Group Life Insurance	\$ 684.48		
	<i>Salaries subtotal</i>	\$ 200,145.21	\$ 198,594.72	\$ 106,934.78
PW Dir.	<u>Vehicles (all depts, except PW equipment)</u>			
757-50-02	purchase of new vehicles (2/Bldg Dept.)	\$ 36,000.00		
757-50-02 ↓	maintenance, repair & licensing	\$ 50,000.00		
758-50-02	gasoline	\$ 55,000.00		
	<i>Vehicles subtotal</i>	\$ 141,000.00	\$ 104,500.00	\$ 110,000.00
896-50-02	Mowing of city-owned lots	\$ -	\$ -	\$ 38,500.00
City Clerk	<u>Computers and Office Equipment</u>			
803-35-02	replacement and maintenance, all departments	\$ 20,000.00		
	System upgrades: fixed assets system, copiers, registers & credit card machines, upgrade computer systems	\$ 60,000.00		
	<i>Computers/office equipment subtotal</i>	\$ 80,000.00	\$ 140,000.00	\$ 80,000.00
Public Safety	<u>Public Safety</u>			
756-35-02	janitorial contract (police)	\$ 28,716.00		
	janitorial supplies (police)	\$ 3,000.00		
	routine repair, maintenance, landscaping (bldg)	\$ 30,000.00		
	Update keyless entry	\$ 13,700.00		
	HVAC (compressor)	\$ 20,000.00		
	Security camera maintenance	\$ 3,500.00		
	<i>Public Safety subtotal</i>	\$ 98,916.00	\$ 75,000.00	\$ 65,000.00
Corrections	<u>Jail</u>			
756-45-02	janitorial supplies	\$ 12,000.00	\$ 11,500.00	\$ -
Ct. Admin.	<u>Court</u>			
756-42-02	janitorial contract	\$ 6,384.00		\$ -
	janitorial supplies	\$ 1,000.00		\$ -
		\$ 7,384.00	\$ 8,000.00	
756-45-02	Jail *****remove			
PW Dir.	<u>Public Works</u>			
756-50-02	janitorial supplies	\$ 5,800.00		
	routine repair & maintenance	\$ 23,500.00		
	install drop ceiling in offices	\$ 4,000.00		
	maintain security cameras	\$ 2,500.00		
	<i>Public Works subtotal</i>	\$ 35,800.00	\$ 59,800.00	\$ 123,500.00
Rec Dir.	<u>Recreation/Civic Center</u>			
756-54-02	janitorial contract	\$ 16,500.00		
	janitorial supplies	\$ 2,500.00		
	routine repair, maintenance, landscaping	\$ 2,500.00		
	tables/chairs	\$ 1,500.00		
	replace flooring	\$ 4,000.00		
	<i>Recreation Department subtotal</i>	\$ 27,000.00	\$ 16,000.00	\$ 13,500.00
City Clerk	<u>City Hall/other</u>			
756-35-02	janitorial contract	\$ 15,936.00		
	janitorial supplies	\$ 2,500.00		
	routine repairs, maintenance, landscaping	\$ 25,000.00		
	Beautification Committee	\$ 2,500.00		
	update security cameras	\$ 3,000.00		
	<i>City Hall subtotal</i>	\$ 48,936.00	\$ 87,000.00	\$ 107,500.00
	TOTAL	\$ 651,181.21	\$ 700,394.72	\$ 644,934.78

PARK SALES TAX BUDGET 2019-20

	<u>2019-20</u>	<u>2018-19</u>	<u>2017-18</u>
Anticipated balance 4/1/19	\$ 520,000.00	\$ 750,000.00	\$ 510,000.00
Anticipated park sales tax revenue 4/19 - 3/20	\$ 380,000.00	\$ 360,000.00	\$ 360,000.00
Reimbursement from park improvement grant (2019, Koeneman)	\$ 420,000.00	\$ 426,400.00	\$ 368,755.00
Reimbursement from park improvement (2020, Sievers)	\$ 420,000.00		
Less budgeted expenses	\$ 1,024,676.14	\$ 763,154.00	\$ 580,108.00
Anticipated fund balance 3/31/20	<u>\$ 715,323.86</u>	<u>\$ 773,246.00</u>	<u>\$ 658,647.00</u>

EXPENSES BY CATEGORY:

702-60-07 Routine maintenance, supplies, utilities, all parks \$ 150,000.00

Staffing:

Salary (1)	\$ 37,881.00
FICA	\$ 2,897.90
LAGERS	\$ 1,666.76
Health insurance	\$ 8,454.00
Life Insurance	\$ 171.12
	<u>\$ 51,070.78</u>

Temporary/contract employees (4)
(4 @ \$14.56/hr x 37.5/hr x 31 weeks)

\$ 72,883.36

990-00-07 TOTAL TRANSFERS OUT to general revenue

\$ 123,954.14

888-54-07 Recreation Department, Community events

\$ 20,000.00

703-60-07 Major park improvements:

Park improvement grant (due for 2018, Koeneman)

\$ 133,845.00

Demolition of old firehouse

\$ 45,000.00

Park improvement grant (2019, Sievers)

\$ 551,877.00

Total, major park improvements

\$ 730,722.00

TOTAL EXPENSES

\$ 1,024,676.14

SEWER LATERAL BUDGET 2019 - 2020

	Budget 2018-2019	Budget 2017-2018
Anticipated balance 4/1/19	\$ 40,000.00	\$ 145,842.42
Anticipated revenue 4/19 through 3/20	\$ 130,000.00	\$ 90,000.00
683-00-04 Less anticipated repair costs	\$ 170,000.00	\$ 100,000.00
Less administration	\$ -	\$ 3,000.00
Anticipated fund balance 3/31/20	\$ 88,000.00	\$ 132,842.42

ECONOMIC DEVELOPMENT FUND BUDGET

2019-20 2018-19 2017-18

	Anticipated Fund Balance 4/1/19	\$ 304,000.00			
	Less Proposed Expenditures:				
709-00-14	Salary, Economic Development Specialist	\$ 30,000.00	\$ 30,000.00	\$ -	
782-00-14	Supplies	\$ 3,000.00	\$ -	\$ -	
790-00-14	Consultant fees	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	
884-00-14	Comprehensive Plans	\$ 35,000.00	\$ 35,000.00	\$ 65,000.00	
891-00-14	Demolition	\$ 55,000.00	\$ -	\$ -	
	Anticipated Fund Balance 3/31/20	\$ 143,000.00	\$ 85,000.00	\$ 75,000.00	
		\$ 161,000.00			